

**Approved 3-14-2012**

**Meeting Minutes for Wednesday, February 29, 2012**

**West Campus, BC 214, 3:00 – 5:00 pm**

Members Present: Ignacio Alarcón, Cornelia Alsheimer, Barbara Bell, Cindy Bower, Stan Bursten, Gary Carroll, Gordon Coburn, Steve DaVega, Jeffrey Englert, Esther Frankel, David Gilbert, Debbie Mackie, Jeff Meyer, David Morris, Kenley Neufeld, Dean Nevins (President), Kathy O'Connor, Melanie Eckford-Prossor, Gail Reynolds, Sally Saenger, Marilynn Spaventa (EVP), Patricia Stark  
Members Absent: Angel Cardenas

**1.0 Call to Order**

**1.1 Public Comments**

Senator Neufeld announced the Faculty Lecture will be held on a Senate meeting date and that means the April 11 Academic Senate meeting would need to be cancelled.

**1.2 Approval of Agenda**

M/S/C To approve agenda (Neufeld/Alarcón)

**2.0 Reports**

**2.1 President Report (Dean Nevins)**

President Nevins reported he had given AP the Program Discontinuance documents to work on. President Nevins announced the first meeting of the hiring committee for Superintendent/President went well and they are now in the process and ready to proceed. The hiring committee had more membership changes due to scheduling conflicts: Dr. Ofelia R. Arellano dropped out just before the orientation meeting and a substitute has not been found and Carola Smith has replaced Marsha Wright. Senator Alarcón announced there would be a call for nominations for President Elect on March 8 with a deadline of March 22 for submitting nominations. The election for Academic Senate president shall take place April 2 through April 10 and the results shall be made available April 11. Division elections for Senate seats also need to be held in the following areas: Sciences, Business, Educational Support, English (the plurality seat), Mathematics and Social Science. The results of the Division elections shall be made no later than April 30. Senator Alarcón requested that all nominations for President Elect be sent to him and also the Division election results.

**2.2 Planning and Resources Liaison Report (Kenley Neufeld)**

Senator Neufeld reported the deadline had passed for departments to give feedback to P&R on their requests; however, the deadline has been extended for one more week. If you would like to have your resource request placed on the ballot for consideration to please contact your division representative. For now a tentative ballot has been created and the new items total \$50,791; the replacement items total \$82,000. The new facilities items total could either be \$10,000 or \$210,000 depending on the resulting research and; the replacement facilities items total \$57,800. The ballot shall be finalized March 8 and the committee vote shall take place March 13.

**2.3 Academic Policies (Dean Nevins)**

See current agenda item 2.1.

**2.4 Faculty Development Liaison Report (Barbara Bell)**

Senator Bell reported the Faculty Recognition Committee would like to send out a reminder that nominations for the John Rice Diversity Award are due.

M/S/C To move the John Rice Diversity Award to a discussion item (O'Connor/Bell)

M/S/C To move the John Rice Diversity Award to an action item (O'Connor/Bell)



M/S/C To approve to empower the Faculty Recognition committee to select a nominee for the John Rice Diversity Award and for a one-time only forward the recommendation directly to the Board of Trustees (O'Connor/Neufeld)

Senator Bell added that the FRC has also been at work on the reception for faculty with 25 or more years of teaching at SBCC.

CTL: Senator Bell reported that discussions continue on the prerequisite issue and they are busy gathering information. Senator O'Connor recommended that they wait until a model policy has been brought forward at the state level and from there the procedures could be developed and added this is a curriculum issue. President Nevins added that if CTL wishes to continue discussing and researching and even develop something with the knowledge that through the consultation process changes may occur then he believed that it would be okay for CTL to proceed. CTL has also been working on an online seek help document.

#### **2.5 CPC/Curriculum and Instruction Liaison Report (Kathy O'Connor)**

Senator O'Connor reported that COI had a demo on the presentation link in Google and discussion about the Google transition and Google apps and Gmail followed. Senator O'Connor recommended that departments/faculty contact the FRC for training in preparation for the transition from GroupWise to GOOGLE scheduled to go into effect beginning fall semester 2012. COI also had a demo on using the discussion board by communication professor Cropley; and COGI demonstrated their universal subtitles and captioning and transcription service.

ITC: There was a report that EVP Spaventa had asked the deans to include the second year of cuts in with the first year of cuts. Dan Watkins gave a demo on the GroupWise to Gmail transition with an update on the costs and savings of each. Senate President Nevins attended. There was discussion on the drop date and lottery requests. The committee then heard reports from each division rep and in preparation for the ballot reviewed and updated the resource spreadsheet using P&R's critical needs definition.

#### **2.6 IA Liaison Report (Gary Carroll)**

Senator Carroll announced there was nothing to report.

#### **2.7 EVP Report (Marilynn Spaventa)**

EVP Spaventa reported she and Dr. Friedlander discussed Division meetings which are normally scheduled during spring semester and both agreed that it would be more appropriate to wait until we know who the Superintendent/President and division meetings would be something nice that this individual could do during the fall semester.

EVP Spaventa announced: 1) faculty hiring committees have begun and has found them to be a real pleasure to participate in and looked forward to welcoming new colleagues this fall. 2) The Budget Advisory Group has completed a list of suggestions for discussion at CPC; that does not mean they were ideas to be enthusiastic about or that any or all of the ideas would be implemented. It was a way to put everything on the table, cost savings and revenue generating ideas, for discussion in an organized way. 3) SLO meeting: the deadline for accreditation is nearing and we do not want to put the college at risk for not complying with the schedule. Some departments have not completed their course improvement plans; some have not mapped courses to program and/or institutional SLOs; and everyone needs to be collecting data. Follow ups to be scheduled for departments/individuals not in compliance. 4) Meeting targeted budget cuts: the strategy is, if we can, to do it all this year so we have a budget for next year and that would allow more time to plan for the more dramatic cuts that need to be done.

### **3.0 Unfinished Business - Action**

none

### **4.0 Action**

none

### **5.0 Unfinished Business - Discussion**

#### **5.1 AP 5055 Enrollment Priorities (Attachment A)**

The required changes were made to reflect the change in statute.

#### **5.2 Technology Plan (Attachment B)**

Typos/changes: Goal 1 Objective 10 BOG (should be all caps); Goal 6 Objective 5 ~~existing~~ change to existing; Goal 1 Objective 4 ~~Establish~~ change to Update

Observation: Goal 1 Objective 11 This should have faculty input – how would this be enforced/time consuming/limited resources; Goal 6 Objective 4 A weird objective and covered in Goal 6 Objective 1.

Recommendations: Delete Objective 4 from Goal 6; and Goal 1 Objective 11 delete ~~mandatory~~

Goal 1 Objective 10 end sentence after the word applications or exchange ~~e.g.~~ to for the following:

M/S/C Remove the word mandatory from Goal 1 Objective 11 (Alarcón/Frankel)

#### **5.3 Regular and Effective Contact Hours (Attachment C)**

Senator O'Connor explained the handout demonstrates through the Guidelines and Standards that we should have a regular effect contact policy for our Distance Education courses. COI and CAC have reviewed the attached language for the Senate's consideration.

Question: Are Netiquette rules appropriate as part of the regular effective contact procedure or policy when the goal of the policy is to address what the instructor's responsibility is with respect to the student.

Title should be: Regular Effective Contact Guidelines in Distance Education

Result: keep items 1-4; remove first sentence from item 5; for item 2 exchange ~~are required to~~ for shall; for item 6 delete the item entirely; for item 3 delete up to the comma and begin with Assignments.

#### **5.4 Plus/Minus Grading**

Senator Eckford-Prossor provided a handout with greater detail of plus minus grading explained why she had brought this forward: students see GPA as their economy and within the economy of GPA the currency is grades. When the senate reviewed this last in 2000/2001 the required GPA for local students to transfer to UCSB was a 2.6 it is now a 3.2 and probably moving up again soon, students need the most accurate and fair representation of their grades. Plus minus grading gives them that: what they earned is what they get. Student success should accurately reward student work. Plus minus grading would accurately reflect what the student earned and could be used as an encouragement to a student to work to improve their grade. Most of our students would be more competitive for transfer with plus minus grading. All UC's and most CSU's and local high schools and prep colleges have plus minus grading.

Student representative Jeffrey Englert reported the student Senate had discussed this and did not come to any agreement. Personally he agreed with Senator Eckford-Prossor.

Request: Provide information on the number of community colleges that use plus minus grading.

### **6.0 Discussion**



**6.1 College Plan review (Distributed at meeting)**

Recommendation: To have all percentages set to one decimal point only

President Nevins posed the question: Do you feel these should be goals for the college with the shrinking budget and the still to be determined budget cuts going forward. Are we willing to state that we are going to increase everything: is that honest and realistic when support services are being cut?

Comments: Wondered about the reliability of the numbers and where are they coming from. With lower enrollment and students taking more classes should we be increasing these numbers? We are receiving a lot of student success dollars and we need to show success and growth.

EVP Spaventa stated that when we are measured by other institutions no one cares that there is less support; the idea is that you are striving to improve.

Suggestion: The senate should spend time looking at the ARC measures. CPC and P&R have reviewed all the available data from which the College Plan numbers have been established/derived.

**6.2 ASCCC Emeritus Senator Status for Karolyn Hanna (Attachments D, E, and F)**

M/S/C Move agenda discussion item 6.2 to Action (O'Connor/Carroll)

M/S/C To approve the recommendation for Emeritus Senator Status for Karolyn Hanna (the state Academic Senate for California Community Colleges) (O'Connor/Frankel)

**7.0 Adjourn**

KEY: M/S/C – Moved/Seconded/Carried (motion is approved)

M/S/D – Moved/Seconded/Defeated (motion fails)