

Approved 5-9-2012

Meeting Minutes for Wednesday, May 2, 2012

West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Ignacio Alarcón, Cornelia Alsheimer, Barbara Bell, Cindy Bower, Stan Bursten, Angel Cardenas, Gary Carroll, Gordon Coburn, Steve DaVega, Jeffrey Englert, Esther Frankel, David Gilbert, Debbie Mackie, Joel Negroni for J.J. Englert, Jeff Meyer, David Morris, Kenley Neufeld, Dean Nevins (President), Kathy O'Connor, Melanie Eckford-Prossor, Gail Reynolds, Sally Saenger, Marilynn Spaventa (EVP), Patricia Stark

Members Absent: J.J. Englert

Guest(s): Priscilla Butler, Joel Negroni

1.0 Call to Order

1.1 Public comment

Senator Bursten announced last Friday he attended an ITC meeting where Jason Walker, as a co-chair of the lab advisory workgroup, discussed the assignment of a task to consider how to cut about 25% of the computers and how to consolidate the computer labs. Jason initially asked for more time to gather data to allow for a more informed decision but he was told to go forward with the plan. Additionally, there is an assumption that technology will continue to get less expensive, so we can use thin clients, etc. to reduce costs and maintain these labs and provide students with the needed technology. That is not a safe assumption. Senator Bursten stated the process needed to be a consultative process and the Academic Senate should be brought in on this.

EVP Spaventa explained she had asked Jason Walker and co-chair Dean Nevins, as part of the budgetary process, to gather information and to get that information soon because we are way behind in making any decisions. Jason's task was to pull together the stake-holders for the consultative meetings. Senator Neufeld, also a faculty lab coordinator, added the workgroup met twice and the meetings were four hours long. For the first meeting, all faculty responsible for each lab were invited, plus the lab coordinators and the ITLC's. At no time did the workgroup discuss specifically the 25% reduction in lab scenario. That occurred after we met. We talked about other things; about gathering data, about ways that we could address and could include combining labs. We did not discuss a number. It was after the second meeting that Jason Walker, through email, said he had been directed to come up with a 25% reduction and then met with each of the faculty lab coordinators that would be impacted. On some level shared governance occurred and on other levels, the specific scenario was discussed only with the immediate department that would be impacted.

Senator Bursten stated there are two issues here: one is shared governance and the other is planning and implementing. We all understand just how dire the budget situation is. Planning under the assumption that we implement over summer does not give enough time to consider the consequences.

Senator O'Connor added another issue may be faculty, that teach in those labs may not have been in the loop. If/when changes occur they should be informed early enough to find an alternative place for their classes.

EVP Spaventa added another piece is to look at consolidation and collaboration and the impact that would have and how we can serve students.

Senator Frankel explained the danger of doing across the board cuts. When you do that you are not making an intelligent decision. People who were in those workgroups have volunteered to meet during the summer so that we can continue those discussions in an intelligent manner and gather data. We were in the process of making a change in our labs to open them up to more students when we heard that two of our labs may be part of the cut.

Lab advisory group will meet for the last time 9:30 a.m. Friday, May 4, 2012 in CC226
President Nevins planned to report back to the Senate on his findings.

Joel Negroni requested a summer Senate to address the important issues that affect not only students. We do not have the luxury to wait for the fall.

1.2 Approval of Agenda

M/S/C To approve agenda (Bursten/Meyer)

1.3 Approval of Minutes 4-4-12

M/S/C To approve meeting minutes of 04-04-2012 w/correction (O'Connor/Carroll)

2.0 Reports

2.1 President Report (Dean Nevins)

President Nevins announced he would like to have the committee assignments determined before the fall semester and to find where the gaps are in division representation. President Nevins reported he has asked the chairs of P&R, ITC and CAC to not process items from those areas that do not have a Division representative on the committee.

The next Senate meeting, May 9, 2012, will be held off campus and gratis at the offices of the Santa Barbara Foundation. New division senators and Senate committee chairs are all invited.

President Nevins read the letter he received from Dr. Lori Gaskin, the new SBCC Superintendent/President and reported that on behalf of the Senate he had flowers sent to Dr. Gaskin.

2.2 Election Committee (Ignacio Alarcón)

Senator Alarcón announced the results of the Senate Division elections.

Mathematics: Bronwen Moore; Educational Support: Laurie Vasquez; Sciences: Jennifer Maupin; Business: Dan Wrentmore; Social Sciences: Stan Bursten; English: To be determined

At the May 9 Senate meeting two elections need to be held: one for CPC representative at large and the other for Senate Vice President. Senator Alarcón requested that anyone interested in running for these positions to be please contact him.

Senator Alarcón reported for the record the results of the recent Academic Senate President election. The winner and President-elect: Senator Kenley Neufeld.

M/S/C To move to action (Bursten/Mackie)

M/S/C To approve all of the elections results (Bursten/Mackie)

2.3 EVP Report (Marilynn Spaventa)

EVP Spaventa reported an email was sent to department chairs to reduce sections and to do it quickly before students enroll. We needed to thin the Summer Schedule so as not to harm students; to look at the multiple sections, and in particular online sections which do not present a scheduling problem for students. If sections were not full, to move students and collapse sections where ever possible. The second part was to implement the 8% TLU reduction which all chairs and departments had previously developed. Each department developed a different two-year reduction plan. Some spread the 8% reduction over three semesters and some reduced a lot of classes in the fall. This meant that we would not reach the 8% reduction for fall. EVP Spaventa believed even further thinning could be done for summer that would not affect students. There would also be a strict enforcement of the minimum enrollment in effect for both summer and fall, or classes would be cancelled. Some departments are at a place where cuts involve core courses and that this is taken into consideration. Thanked everyone for the good work that was done in a very short time. SLO email: To make sure we comply with the Accreditation Report due in October we need to have all courses/data mapped to program SLOs.

3.0 Unfinished Business - Action

3.1 Plus/Minus Grading

If approved President Nevins would put together, to present to the Senate, an implementation plan. M/S/C To approve Plus/Minus grading option for students at SBCC (Alarcón/Saenger) The vote was taken by raising hands: 13 Aye 6 Nay

3.2 Technology Plan

Updated version not attached to current agenda – use attachment from 04-04-2012 agenda. M/S/C To approve the DTC plan with recommended Senate edits (Frankel/Alarcón)

3.3 College Plan

President Nevins explained the attached graphs are relative to the numbers used in the College Plan and derived from sources such as ARCC data extracts that are identified in the Institutional Effectiveness Report.

M/S/C To approve the 2011-2014 College Plan (Frankel/Neufeld)

4.0 Action

none

5.0 Unfinished Business - Discussion

5.1 AP 5055 Enrollment Priorities

Previously approved fourth paragraph; there is a syntax problem. Paragraph seven: needs comma after students or end sentence after Enrichment and delete remaining sentence. President Nevins to discuss Senate comments with Allison Curtis.

5.2 AP 4331 Faculty Service Areas

President Nevins reported a statement on cross listed courses has been incorporated. Why Division Senator and not Department chair: referring to former paragraph g. Recommended change: to spell out AS and use correct spelling for asterisk.

5.3 Budget Assumptions

This is an information item. The policy would be used by the Board to give direction to the Administration during budget development. There are other policies that dovetail with this one to

address items in more detail.

#2C: objection was expressed about the change, at this time, in the reserve fund formula; the increase, in addition to the already legally mandated requirement of 5%.

#3: ...level of 10% (10% of what? 10% of #2?)

#5: other criteria should be considered not just cost - articulate that our program discontinuance/program vitality is critical to this item. Suggestion: replace #5 with a refer to statement "the program/discontinuance/program vitality policy shall be considered" and/or "costs of programs and services relative to their importance to the college as determined through the participatory governance process shall be a major factor in considering the reduction/retention of programs and services rather than instituting across the board cuts"

Recommendation: work on the program discontinuance/program vitality policy

5.4 CPC Budget Advisory Group Suggestions

See discussion item 6.2 below.

6.0 Discussion

6.1 Relocation of COI to Educational Programs

President Nevins prefaced that he had been working on updating the Academic Senate Bylaws. A major item he would like to include would be to move a recently added Senate committee back to an Educational Committee and asked for direction on his proposal; to recommend that COI, the Committee on Online Instruction, be moved from a Senate committee back being an Educational Programs committee. The work they do is not Senate related. COI has expressed they would like to do more Senate business and to have the Senate request they do Senate business for them.

COI: They were afraid to lose control of the Agenda and President/Superintendent Friedlander and EVP Spaventa stated the committee would remain a faculty controlled committee with a faculty chair. Whether a Senate committee or an Educational Programs committee it would continue to count towards committee service.

6.2 Senate response to proposed state budget cuts

Handout - ad hoc committee handout and updated spreadsheet of agenda attachment
Senator Neufeld reported the P&R committee took some leadership and formed an ad hoc committee to come up with a draft list of criteria related to program discontinuance. The goal was to provide the Senate with criteria when and if programs are recommended for discontinuance by using a five point scale and weighted with the most important criteria first. The results are very rough in terms of order because voting took place via email with no opportunity for further discussion. Two questions the ad hoc committee did not know how to address: 1) Could any of these criteria be applied to program reduction rather than discontinuance. 2) The question of cost: when we do consider cost we need to know what is included in the cost formula and that it be consistently applied to all programs. The formula used to establish cost: Object code divided by number of students.

President Nevins explained the policy that is in place right now should be enough protection for at least through the fall. Even with the current process a lot of other processes would need to take

place. Senator O'Connor wanted to expedite the process of writing the Program Discontinuance / Program Vitality policy during the summer so that in the fall there would be something in place before the Senate began their consultation process. Why accelerate the process? The reason is because after winter break we begin building the summer and fall schedule. Senator Neufeld added it would be good to have a thoroughly vetted and clear policy that we are all comfortable with and available no later than half way through the fall semester.

Anything to avoid making a decision of such magnitude in an instant would be preferable.

EVP Spaventa reported that she and Superintendent/President Friedlander are meeting with the deans and faculty of a number of different departments where costs are high and brainstorming options for how to either: 1) reduce costs 2) increase revenue 3) get support from outside.

Senator Carroll asked if we are talking about discontinuing any specific program. President Nevins explained we are looking at pushing costs down and if we all do that it would be better. According to policy the first thing that would need to happen would be to inform the Academic Senate President, and such an occurrence had not happened.

Result: Take the ad hoc committee criteria would be forwarded to AP

NOTE: Currently no program is being targeted for discontinuance.

The Senate then reviewed and discussed the content/assumptions/ramifications of the updated spreadsheet. Many items on the spreadsheet would not help with the budget for this year; they would help for next year.

Please email all suggestions/recommendations to President Nevins.

7.0 Adjourn

KEY: M/S/C – Moved/Seconded/Carried (motion is approved)
M/S/D – Moved/Seconded/Defeated (motion fails)