

Approved 12-05-2012

Meeting Minutes for Wednesday, November 28, 2012

West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Angel Cardenas, Cindy Bower, Stan Bursten, Steve DaVega, Melanie Eckford-Prossor, Jack Friedlander, Chris Johnston, Debbie Mackie, Jennifer Maupin, Paul McDowell, David Morris, Kenley Neufeld, Dean Nevins (President), Kathy O'Connor, Justin Perocco (student rep), Gail Reynolds, Sally Saenger, Jan Schultz, Patricia Stark, Laurie Vasquez, Dan Wrentmore

Members Absent: Gordon Coburn, Bronwen Moore

Guest(s): Cornelia Alsheimer (IA/Senate Liaison), Priscilla Butler, Eva Conrad, Lori Gaskin, Art Olguin, Erick Pirayesh (*Channels*)

#### 1.0 Call to Order

##### 1.1 Public comment

There were no comments made.

##### 1.2 Approval of Agenda

M/S/C To approve the current meeting agenda (O'Connor/Bursten)

##### 1.3 Approval of Minutes 11-14-12 (Attachment A)

M/S/C To approve the meeting Minutes of 11-14-12 (O'Connor/Morris) 2 abstentions

#### 2.0 Reports

The Senate agreed to bypass reports for this week.

##### 2.1 President Report (Dean Nevins)

##### 2.2 Academic Policies Liaison (Gordon Coburn)

##### 2.3 Faculty Development Liaison (Laurie Vasquez)

##### 2.4 Curriculum and Instructional Policies Liaison Report (Kathy O'Connor)

##### 2.5 Planning and Resources Liaison Report (Kenley Neufeld)

##### 2.6 IA Liaison Report (Cornelia Alsheimer-Barthel)

##### 2.7 EVP Report (Jack Friedlander)

#### 3.0 Unfinished Business - Action

none

#### 4.0 Action

##### 4.1 Academic Calendar (Attachments B and C)

Dr. Friedlander reported he had received very few responses for an 8 week Summer Session and recommended one 6 week Summer Session for 2013.

M/S To approve Academic Calendar "draft A" with one six week Summer Session (Wrentmore/Schultz)

M/S/C To table approval of Academic Calendar "draft A" with one six week Summer Session (Morris/ ) Tabled

M/S/D Friendly amendment to have the Wednesday before Thanksgiving a holiday (Eckford-Prossor/Mackie)

M/S To recommend instituting a weeklong Thanksgiving Holiday and start the Fall semester a comparable number of days earlier (Johnston/Eckford-Prossor)

M/S/C To Table the amendment to have a week long Thanksgiving (Neufeld/Morris) Tabled

##### 4.2 BP 4160 / AP 4160 Establishing, Modifying or Discontinuing – Also see 11-14-12 Senate Agenda item 5.1 for a flowchart of the process

Senator Eckford-Prossor questioned why the Senate could not hear this item now and hear it again especially when we are having another meeting next week – Senator O'Connor said there was a guest and also there were other agenda items that the Senate needed to get to.

M/S/D To postpone Agenda item 4.2 and move to the first meeting of the Spring 2013 semester (O'Connor/Wrentmore)

President Nevins asked if there was another motion to move this item to the end of the Agenda.

M/S/C To place Agenda item 4.2 at the end of the Agenda (O'Connor/Johnston) 2 nay

President Nevins presented part of the item which will be brought forward due to time constraints.

## 5.0 Unfinished Business - Discussion

### 5.1 Timing of grade submissions

Dr. Friedlander explained the proposal to have the Fall grade deadline be aligned with the current Spring and Summer deadlines fits in within the context of other local colleges. Not doing this would have a huge impact once the Student Success Act goes into effect. If passed it would be effective Fall 2013. President Nevins explained setting the deadline is an administrative prerogative and a vote from the Senate would be an advisory one.

M/S/C To support the proposal to have the deadline for Fall grade submission one week following the end of the term (Wrentmore/DaVega) 1 abstention

## 6.0 Discussion

### 6.1 Stanback-Stroud Diversity Award

Senator Vasquez reported the Faculty Recognition Committee has recommended Professor Pam Guenther to be the nominee for the Stanback-Stroud Diversity Award.

M/S/C To approve the nomination of Pam Guenther for the Stanback-Stroud Diversity Award (Neufeld/Bursten)

### 6.2 BPAP Approved Board Policies

(See: <http://goo.gl/QJUOC>)

- BP 6340 Contracts
- BP 6600 Capital Construction
- BP 6740 Citizens' Bond Oversight Committee
- BP 6800 Safety
- BP 6900 Bookstore
- AP 6340 Bids and Contracts
- AP 6535 Use of District Equipment
- AP 6600 Capital Construction
- AP 6740 Citizens' Bond Oversight Committee

- AP 6800 Safety
- AP 6900 Bookstore

(See: <http://goo.gl/7b33t>)

- BP 1100 Santa Barbara CCD
- BP 1200 Mission
- BP 2005 Legal Basis and Authority
- BP 2010 Board Membership
- BP 2015 Student Member
- AP 2015 Student Member

President Nevins explained the reason for so many on the agenda: the 2000 series are specifically Board related. When there are policies/procedures that affect the Academic Senate and faculty directly the process would be different; a more thorough discussion of the individual policy would occur. President Nevins asked the Senators to review these policies and bring any to his attention that a Senator would like to review in more detail.

### 6.3 Emergency/Disaster preparedness and response – also see Agenda item 6.4

Superintendent/President Gaskin wants to improve our readiness and response and that change has been affected without creating a new position. That makes this item moot.

### 6.4 Reorganization for Risk Management, Community Services, Purchasing, Duplicating Contracts and Bidding

To be in compliance the reorganization of Business Services now includes the Emergency / Disaster preparedness and response component. CPC approved the reorganization as detailed in the CPC liaison report. That action by CPC makes this item moot.

### 6.5 Mission Statement Senate Interview (Eva Conrad)

Dr. Conrad reported she was here to interview the Academic Senate as part of the mission review process. Dr. Conrad interviewed the Senate and indicated that the Senate shall have opportunities to review the mission statement and get feedback from their divisions.

**6.6 State Senate Report**

M/S/C To move Agenda item 6.6 to the next Agenda (Wrentmore/O'Connor)

**6.7 Course Identification Numbering System (C-ID)** (See: <http://c-id.net>)

M/S/C To move Agenda item 6.7 to the next Agenda (O'Connor/Wrentmore)

**7.0 Adjourn**

KEY: M/S – Moved/Seconded (motion is disposed of with another motion)

M/S/C – Moved/Seconded/Carried (motion is approved)

M/S/D – Moved/Seconded/Defeated (motion fails)