

Approved 05-08-2013

Meeting Minutes for Wednesday, April 24, 2013

West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Angel Cardenas, Cindy Bower, Stan Bursten, Gordon Coburn, Steve DaVega, Melanie Eckford-Prossor, Jack Friedlander, Chris Johnston, Jennifer Maupin, Paul McDowell, David Morris, Bronwen Moore, Dean Nevins (President), Kathy O'Connor, Justin Perocco (student rep), Gail Reynolds, Jan Schultz, Patricia Stark, Laurie Vasquez, Dan Wrentmore

Members Absent: Debbie Mackie, Kenley Neufeld, Sally Saenger

Guest(s): Cornelia Alsheimer (IA/Senate Liaison), Priscilla Butler, Patrick Foster, Lori Gaskin, Kathy Molloy, Erick Pirayesh (*Channels*), Michael Robinson

1.0 Call to Order

1.1 Public Comment – no request received

1.2 Approval of Agenda

M/S/C To approve the Agenda (Bursten/Maupin)

1.3 Approval of Minutes 4-10-13 (Attachment A)

M/S/C To approve the meeting Minutes of April-10-2013 (Wrentmore/Coburn) 1 abstention

2.0 Reports

2.1 President Report (Dean Nevins)

President Nevins reported the Humanities construction project is on track and to be completed sometime in October.

2.2 Academic Policies Liaison (Gordon Coburn)

Senator Coburn reported AP reviewed: A) both the adjunct faculty evaluation procedures and self-evaluation in the counseling department and resulted in the following recommendations: 1) Adjunct faculty evaluation packets would need to correctly designate the criteria as 1,2,3, now referenced as a,b,c; 2) Okay to include a self-evaluation as part of the adjunct faculty process in the counseling department as long as the evaluation was limited to criteria 1, 2 and 3; and, 3) Permissible to collect student surveys two weeks prior to start of semester; counselors are actually teaching courses during that time; 4) Note: changes in student survey need AP approval prior to implementation. B) The proposal to recognize parity of an MFA with a Ph.D. was presented by Michael Gros and there was no action by AP. President Nevins explained what would need to be decided first is parity. Is there parity? If the decision is made to support parity then other groups, like the IA, would then base their actions on that. AP would need to respond to the Senate before the next meeting.

2.3 Faculty Development Liaison (Laurie Vasquez)

See Agenda item 6.1.

2.4 Curriculum and Instructional Policies Liaison Report (Kathy O'Connor)

Senator O'Connor reported on CPC: 1) Information on the new position openings (various depts.); 2) Discussed the no smoking on campus policy and there was no opposition to eliminating smoking on campus; 3) Eric Fricke presented the rationale in favor of hiring an armed police officer. Priscilla Butler presented her research and findings. The SBCC Police Chief and Assistant Police Chief both attended and answered many questions.

2.5 IA Liaison Report (Bronwen Moore)

Senator Moore reported: 1) I.A. elections are underway and the vote closes Tuesday evening, April 30 at 11:50 p.m.; 2) Proposals for I.A. contract negotiations are being finalized; 3) Good news, benefit premiums would not be increasing as much as expected (12%); the approximate increase to be around 4.6%; 4) The I.A. party to be held May 3 at Sunny Crandall's; 5) Evaluation process for non-credit instructors to be developed by an appointed workgroup; 6) For financial and philosophical reasons the I.A. , passed a statement, expressing the I.A. does not support having an armed officer on campus and money not being an issue; 7) Discussed starting a non-bargaining unit faculty association for adjuncts begin Fall 2013; 8) The I.A. website has been updated and all feedback is welcome.

2.6 EVP Report (Jack Friedlander)

Dr. Friedlander reported: 1) A Curriculum Coordinator has been hired starting June 3, 2013; 2) Applicants for the dean's position will be selected for interviews; 3) On Tuesday, April 30, 2013 the ACCJC will be on

campus for interviews; 4) May 1, Josh Wyner, Executive Director of the Aspen Institute will visit; 5) Finalizing who the two Center for Lifelong Learning director positions will be going to; 6) The state budget is running ahead of projections.

3.0 Unfinished Business - Action

none

4.0 Action

4.1 BPAP Approved Board Policies (2013 FEB 22 BPAP)

(See: <http://goo.gl/19Oso>)

- BP 2100 Board Elections
- BP 2130 Term Limits
- BP 2210 Officers
- BP 2220 Committees of the Board – **not a part of the vote - pulled**
- BP 2305 Annual Organizational Meeting
- BP 2310 Regular Meetings of the Board
- BP 6550 Disposal of Property
- AP 6400 Audits
- AP 6550 Disposal of Property
- AP 6850 Hazardous Material

M/S/C To approve all (2013 FEB 22 BPAP) BPAP approved Board Policies with the exception of BP2220 (O'Connor/Vasquez)

5.0 Unfinished Business - Discussion

5.1 BP 3555 Smoke Free Workplace Policy (Attachment B)

How to enforce and how to inform the campus of the added restrictions in the policy was discussed.

M/S/C To move agenda item 5.1 BP3555 to action (Wrentmore/O'Connor)

M/S/C To approve BP 3555 Smoke Free Workplace Policy (DaVega/O'Connor)

6.0 Discussion

6.1 Faculty Professional Development Update (Michael Robinson) w/handout

Professor Robinson, FPDC chair, reported: a) the committee has updated the Board Policy regarding Faculty Professional Development to include more about leadership, community involvement and outreach. Hourly rate unstated and to be proportional to lecture/lab assignment. Discussed academic year v fiscal year and deadline to submit flex hours. Ed Code states fiscal year and approved professional development activities outside of the academic year shall be counted. Next step: BPAP and b) the proposed in-service schedule was revisited. Discussed the scheduling of the EVP report and keep it as part of in-service because it served to update the faculty and also informed many subsequent division/department meeting discussions.

6.2 PSS Grant Proposal (Attachment C) (Kathy Molloy)

Professor Molloy, former Senate President, reported SBCC had been the first in California to have the Academic Senate take an active role in the Student Success Initiative. To keep in touch with the Academic Senate and make recommendations for any future funding allocations, the PSS steering committee was formed. Since the budgets were cut there has not been much to report on, until now. The state has allocated funds to be used specifically for improving the success of Basic Skills and ESL students for: program and curriculum planning and development; student assessment, advisement and counseling services; supplemental instruction and tutoring; articulation; instructional materials and equipment; and any other purpose directly related to the enhancement of Basic Skills, ESL, instruction and related student programs. PSS is now calling for proposals from full time and part time faculty and are due February 2014, to increase the success of Basic Skills and ESL students and to assist them in attaining a degree, certificate or transfer. The proposals would be ranked by PSS and approved by the Academic Senate. There was no opposition from the Academic Senate with the PSS grant proposal request going out to full and part-time faculty.

Due to the dissolution of Continuing Education and the merger of some programs into non-credit, PSS has recommended the immediate addition of two non-credit members to PSS steering which meets once per month (1 from the area of non-credit ESL and 1 from AHS/GED and paid for by stipends). Note: All full time PSS faculty members do not receive compensation for their service on PSS steering.

M/S/C To move the PSS Proposal to Action (Johnston/Schultz)

M/S/C To approve the recommendation from PSS to add two members from non-credit to PSS steering (Johnston/Eckford-Prossor)

6.3 Summer Session Workgroup (Jack Friedlander)

Bring forward to the next Academic Senate agenda.

6.4 Resolution on the Introduction of Armed Police to the SBCC Campus (Attachment D)

President Nevins would like all Senators to take the proposed Resolution to their constituents for discussion and feedback and direction for action at CPC. If at CPC the vote is in favor of the armed police officer then President Nevins would bring the Resolution, if approved, directly to the Board of Trustees. If the proposal is voted down at CPC then the proposed Senate Resolution would not need to go further. Priscilla Butler proceeded with her presentation that she had previously made at CPC including statistics from incident reports and provided a detailed scenario from existing case reports.

7.0 Adjourn

KEY: M/S – Moved/Seconded (motion is disposed of with another motion)

M/S/C – Moved/Seconded/Carried (motion is approved)

M/S/D – Moved/Seconded/Defeated (motion fails)

A motion may also be Tabled and Withdrawn