



Approved 7-17-2013

Meeting Minutes for Wednesday, May 8, 2013

Santa Barbara Foundation, 1111 Chapala Street, Suite 200, 3:00 – 5:00 pm

Members Present: Angel Cardenas, Cindy Bower, Stan Bursten, Gordon Coburn, Steve DaVega, Jack Friedlander, Chris Johnston, Debbie Mackie, Jennifer Maupin, Paul McDowell, Bronwen Moore, David Morris, Dean Nevins (President), Kenley Neufeld, Kathy O'Connor, Justin Perocco (student rep), Gail Reynolds, Sally Saenger, Jan Schultz, Patricia Stark, Laurie Vasquez, Dan Wrentmore

Members Absent: Melanie Eckford-Prossor

Guest(s): Cornelia Alsheimer (IA/Senate Liaison), Blake Barron, Priscilla Butler, Monica DiVito, Patrick Foster, Kathy Molloy, Francisco Rodriguez, Jason Walker

1.0 Call to Order

1.1 Public Comment – no request received

1.2 Approval of Agenda

M/S/C To approve the 5-8-2013 Agenda (O'Connor/Schultz)

1.3 Approval of Minutes 4-24-13 (Attachment A)

M/S/C To approve the meeting Minutes of 4-24-2013 (O'Connor/Bower) 2 abstentions

1.4 Approval of Minutes 5-1-13 (Attachment B)

M/S/C To approve the meeting Minutes of 5-1-2013 (O'Connor/Neufeld)

2.0 Reports

2.1 President Report (Dean Nevins)

President Nevins gave no report, however, reflected on his tenure as Academic Senate President and the many accomplishments that were achieved by the Senate during his tenure as Academic Senate President.

Note: The Faculty Lecturer subcommittee has selected the 2014 Lecturer and has brought their recommendation forward for Academic Senate approval.

M/S/C To move the recommendation of the Faculty Lecture subcommittee to Action (O'Connor/Wrentmore)

M/S/C To approve Blake Barron as the 2014 Faculty Lecturer (O'Connor/Wrentmore)

2.2 Academic Policies Liaison (Gordon Coburn) with handout

Senator Coburn reported on: 1) The MFA equivalent to Ph.D. request for parity: AP believed that there was not sufficient warrant, based on four particular arguments, to make a recommendation to the Academic Senate on this matter; 2) AP Approved: The request from Counseling Department for two changes to the "Student Appraisal of Counseling" form; and 3) AP unanimously re-elected Ellen O'Connor as AP chairperson.

2.3 Faculty Development Liaison (Laurie Vasquez) with handout

Senator Vasquez reported the FPDC is in the process of finalizing the fall workshops where the topics are going to be based on a report from the Chancellor's Office. Some of the themes being proposed for mornings and afternoons: 1) Engaged, a workshop on technology mediated instruction; 2) Focused, a workshop about



getting and staying focused; 3) Values, best practices; 4) Nurture; 5) Emergency Preparedness; 6) Connected, leadership nuts and bolts.

2.4 Curriculum and Instructional Policies Liaison Report (Kathy O'Connor)

Senator O'Connor reported on the following committees:

Matriculation: 1) Approved a counseling position previously funded through matriculation to be opened as a temporary contract position under the Counseling Department and supported by the counselors in attendance; administrative tasks to be assumed by the dean; 2) A \$5000 stipend has been approved to pilot, On Track, a student tracking system in several areas this summer; 3) Approved new spring pre-requisite challenge deadlines; 3) Discussed priority registration for Student Athletes; 4) Pending action from the committee for Non Teaching Compensation, MSP approved \$4000 to be added to the summer assessment coordinator position.

COI: 1) Elected new chair, Janet Robertson, a first to chair meetings online; 2) Recommended online orientation be required as part of the regular online orientation because of Moodle and the use of many other online resources; 3) Discussed having test proctoring available on campus;

ITC: Discussed the Lab Use Report being presented to the Academic Senate

CAC: 1) Held a brief discussion about course families and the need for Banner programming before implementation; 2) A CAC subcommittee to meet and work on new prerequisite policy and procedure language; 3) The new CAC tech review process has been successful.

DTC: Reviewed all technology requests from the Program Reviews; hardware /software items and new and/or replacement items.

CPC: A) Received an Info item: The replacement of budgeted classified positions; B) Discussed the furniture replacement process and VP Sullivan and EVP Friedlander agreed to develop a process for the regular replacement of furniture and deans/department chairs to develop a list of broken and damaged furniture; C) Discussed zero based budgeting; D) Long Term Facility Planning presentation by Julie Hendricks; E) First hearing for Program Review Requests; E) Approved new Non Smoking Policy effective Fall 2013; F) Armed officer request was withdrawn, a business process analysis should be done and then go through the regular program review process; G) New classified staff hiring process developed by a CPC subcommittee was discussed; H) Request to allocate District Funds to support the Orfaea Early Learning Center – the request is to discontinue the practice of asking for operating expenses each year; I) Faculty concerns that items of considerable expense should have two hearings before a vote is taken.

2.5 Planning and Resources Liaison Report (Kenley Neufeld)

President elect Neufeld reported P&R would be meeting next week to finalize some on the plans for the new West Campus Classroom Building and to continue the ongoing discussion on the topic of classroom prioritization.

Information Notification: President elect Kenley Neufeld announced the date for the Summer Senate meeting would be July 17, 2013 in BC 214 from 3-5 p.m.; B) Requested anyone interested in being a liaison to please notify him; C) The Constitution update and amendment vote has begun and encouraged everyone to vote and to remind their division faculty to also send in their vote; D) The all day retreat to be held August 21, 2013 at Antioch University.



President elect Neufeld requested approval of the P&R chair and announced that he would bring forward, for approval at the next meeting, the following three chair positions: AP chair Ellen O'Connor, FPDC chair Michael Robinson and, Faculty Recognition chair Sheila Wiley.

M/S/C To approve Priscilla Butler as the new P&R chair and includes being one of 5 faculty reps sitting on CPC (Moore/Schultz)

2.6 IA Liaison Report (Bronwen Moore) - no report given

2.7 EVP Report (Jack Friedlander)

Dr. Friedlander began by asking if one or two individuals would work with him over the summer and beyond to identify, think through, and provide feedback on the issue of two summer sessions. In preparation to then begin a more informed discussion in the fall. It may be the only way to meet our growth CAP, plus COLA, and everything else that the Chancellor's Office funds are based on.

Dr. Friedlander announced a three day planning workshop would be held on the Student Success Initiative to take a strategic look at what works and where there may be overlap in the different programs; to look at current practices and see where we could integrate, to make it an even better and more cohesive model.

3.0 Unfinished Business - Action

none

4.0 Action

4.1 ITC Lab Recommendations (Attachment C)

Follow up questions/issues should be brought to the Academic Senate.

M/S/C To approve the Lab recommendations from ITC (Neufeld/Bursten) 1 abstention

4.2 BPAP Approved Board Policies (2013 APR 26 BPAP)

(See: <http://goo.gl/Jyt1J>)

- BP 5012 International Students
- AP 5012 International Students
- AP 5013 Students in the Military

M/S/C To approve BP/AP 5012 International Students and AP 5013 Students in the Military (O'Connor/Stark)

4.3 Election of the Vice-President

David Morris was nominated and withdrew his name when Laurie Vasquez was nominated.

In the absence of any opposition - Laurie Vasquez was voted Academic VP for F2013-S14.

4.4 Installation of new Academic Senators

Sciences Division: Raeanne Napoleon to replace Jan Schultz

Business Division: Cornelia Alsheimer to serve the last two years of Dan Wrentmore's term

Technology: Patrick Foster to replace Angel Cardenas
SoML/ESL Division: Francisco Rodriguez to replace Gail Reynolds
English Division: Monica Divito to replace Melanie Eckford-Prossor

Continuing Education Division: Sally Saenger is stepping down due to the fact there is no Continuing Education Division

4.5 Installation of the President of the Academic Senate

Final order of business:

The first duty of the newly installed Academic Senate President, Kenley Neufeld, was to read the Resolution, approved by acclamation of the Academic Senate, in honor and recognition to the outgoing Academic Senate President, Dean Nevins on the many accomplishments of his tenure and a job well done.

5.0 Unfinished Business - Discussion

5.1 State Senate Report (Kathy O'Connor) - handout

Senator O'Connor reported on some of the break-out sessions and keynote presentations she attended at the Spring Plenary: 1) "Linking Assessment into your Program Review and Planning and Budget Process" was very interesting since we are adapting and changing and evolving our own Program Review process. Colleges currently going through accreditation and being approved are doing integrated campus wide planning, not just the Educational Programs, and must go through the same processes and review by the campus-wide review committee. 2) "Hot Topics on Accreditation" and the assessment team is also a critical element. The Distance Ed piece is a part of this and the accreditation on the Federal level is even more critical e.g. academic integrity, authentication and logging in, proctored exams, training for faculty, plagiarism detection software. Colleges should be training faculty in these areas. A broader effort needs to be made to engage all online faculty to make certain they understand what the regulations are e.g. when developing a DE course, to know the difference between a correspondence course and a distance education format. Evaluating our courses should be just as important as evaluating instructors. 3) General Session: "Evidence of Student Success" and the break out session "Implementation of Student Success Programs" are big issues statewide. The two types of education plans: abbreviated and comprehensive; and each college defines which group the student should be in. Everything needs to be in place 2015. 4) "Professional Development Recommendations" and the expected regulations that would require a minimum of 5 days of on campus professional development activity for everyone from the grounds people to the superintendent/president. 5) The Keynote Presentation "Responding to Disruptive Forces: Improved Alternatives" explained that MOOC's (Massive Open Online Courses) are not being developed to replace faculty teaching online or face to face courses. The Universities that are developing MOOC's have the funding needed and the sophisticated tools to develop a variety of applications and formats that can be used by California Community Colleges to create a dynamic interactive teaching/learning environment. 6) Included in the handout: "Legislative Information" and "Resolutions Passed by the Spring 2013 State Academic Senate".



6.0 Discussion

6.1 Exemption of replacement positions (Stan Bursten)

Senator Bursten explained replacement positions had never been a part of the ranking process until recently. Senator Bursten has proposed that replacement positions be exempt from the ranking process. Specifically: In the event that anticipated budget constraints prevent funding all replacement proposals the unsuccessful replacement position requests would be filled according to the rankings established first from 2011 and then from 2012. Then, if additional funds are available replacement proposals for 2013 would be ranked by the Academic Senate. Exception for an automatic faculty replacement would be if the statistics for that department do not indicate a need.

Fall 2011: for those positions not filled, a vote took place and a one year extension was given to allow the unfilled requests to return the following year. The 2012 pool had the same number of positions not filled, without the one year extension.

Discussion followed including how the ranking process had changed because of the different environment the college was in. President elect Neufeld stated this was a valuable subject, and assured everyone there would be more discussion on the subject fall before the hearings and ranking process takes place.

6.2 Update on IA Contract Negotiations

Cornelia Alsheimer reported two items have come to the negotiation table from the District: 1) The process for conducting evaluations; and 2) Modifications to the Flex Program. The I.A. normally delegates these items to the Academic Senate and this delegation is in place while there is a closed contract. At this time there is not a closed contract. In the interest of full disclosure the I.A. wanted the Academic Senate to be aware of these two items that have come to the negotiation table and the I.A. will be in close communication with the Academic Senate.

6.3 Future Trends in Education: A Discussion

EVP Friedlander reported on some of the directions the college is moving in. A major change taking place is coming from the Federal Government through our accreditation agencies for much more institutional accountability using outcome measures and tying the outcome measures to possible funding given through e.g. financial aid. More Federal level pressure on our performance measures, a report card; we need to be even more aggressive in letting students know how successful we are on the outcome measures e.g. course completion rates, persistence rates, degree and certificate rates, transfer rates that correspond with the California report card. As the competition for students heats up, and it is, schools all over the country are coming to California and California schools are going all over the country in order to recruit students. Being number 1 has helped us a lot being from a community that is not growing; the competition for high school students is greater than ever. Getting our transfer and petition rates up will be critical to our success.

7.0 Adjourn

KEY: M/S – Moved/Seconded (motion is disposed of with another motion)



M/S/C – Moved/Seconded/Carried (motion is approved)

M/S/D – Moved/Seconded/Defeated (motion fails)

A motion may also be Tabled and Withdrawn