

Approved 10-16-2013

Meeting Minutes for Wednesday, October 9, 2013

West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Cornelia Alsheimer, Stan Bursten, Gordy Coburn, Steve DaVega, Patrick Foster, Chris Johnston, Debbie Mackie, Jennifer Maupin, Gracie Maynetto, Paul McDowell, David Morris, Raeanne Napoleon, Kenley Neufeld (President), Kathy O'Connor, Francisco Rodriguez, Patricia Stark, Laurie Vasquez

Members Absent: Cindy Bower, Monica DiVito, Jack Friedlander, Bronwen Moore

Guests: Barbara Bell, Laura Castro, Carol Diamond, Dave Gilbert, Diane Hollems, Tina Kistler, Eddie Laanaoui, Art Olguin, Ben Partee, Sergio Perez, Wendy Peters, Carmen Rivero, Griselda Rosas, Gwyer Schuyler, Steven Strenn

1.0 CALL TO ORDER

1.1 Public Comment – request was made by Paul McDowell to speak at the next meeting during public comment.

1.2 Approval of Agenda

M/S/C To approve 10-9-2013 meeting agenda (Bursten/Coburn)

1.3 Approval of Minutes 9-25-13 (Attachment A or <http://goo.gl/JOmuNr>)

M/S/C To approve meeting Minutes of 9-25-2013 (O'Connor/Maupin)

2.0 INFORMATION

2.1 Appointments

President Neufeld announced the following:

- Faculty Professional Development Work Group

Senate appointed: Paul McGarry, Elizabeth Bowman, Lou Spaventa, Lynette Williamson, Julie Smith I.A.: Lynne Stark, Mark Ferrer

Joined by: EVP Jack Friedlander, Dean Doug Hersh, Academic Senate President Kenley Neufeld

- Faculty Evaluation Work Group

Senate appointed: Ellen O'Connor, Tom Mahoney, Art Olguin, Janet Robertson, Raeanne Napoleon, Jeffrey Gray

I.A.: David Morris, Sally Saenger

Joined by: EVP Jack Friedlander, Dean Alice Scharper and Academic Senate President Kenley Neufeld

- Department Chair Work Group

Denise Harrison, Sonia Zuniga-Lomeli, Manoutchehr Eskandari, Carmen Rivero, Katie Laris, Esther Frankel, Kathy O'Connor, Anita Cruse

Joined by: EVP Jack Friedlander, Dean Diane Hollems and Academic Senate President Kenley Neufeld

- BPAP

Jan Schultz has stepped down from BPAP because of her new responsibilities as the Program Director for the Title V HSI STEM grant. The call is out for a new BPAP member.

- IA Liaison - David Morris appointed as the I.A. liaison to the Academic Senate.

2.2 IDC Update

President Neufeld followup from our last meeting regarding the IDC building and the proposed bond measure. President Neufeld, based on conversations with faculty, acknowledged the three most significant issues seem to be HVAC needs, faculty space, and the math lab area. Priscilla Butler, chair of P&R, did an investigation on the bond measure process over the last 18-months. The handout details the number of meetings that reported on the proposed bond measure and surveys that went out to the

campus community. The report indicates the IDC has been on the Deferred Maintenance list and includes the dates for the scheduled maintenance and the beginning and completion dates for the specified scheduled maintenance. The report concludes: It is too late to add additional projects to the proposed bond measure list. If the planned upgrades to IDC are insufficient, additional project proposals may be submitted through the work order system.

3.0 DISCUSSION ITEMS

3.1 Faculty Position Proposals (Attachment B or <http://goo.gl/EZhVAo>)

President Neufeld reported there are 19 new/replacement requests for the 9 available positions. President Neufeld explained six departments were randomly assigned to present their new/replacement faculty proposals today. Each department would be given a fixed amount of time to present and respond to questions. Requests for one position were given a total of 6 minutes with 2 minutes for Q&A; requests for two positions were given a total of 8 minutes with 2 minutes for Q&A.

1. Cosmetology – presented by Griselda Rosas
2. Academic Counseling (2) – presented by Sergio Perez
3. Math (2) – presented by David Gilbert
4. Philosophy – no show, no presentation was made and no reason was given
5. Psychology – presented by Tina Kistler
6. English (2) – presented by Barbara Bell

Note: The presentations were video recorded primarily for those Senators that could not be present. Senator Stark asked for clarification on the data provided by Cosmetology and why the presenter indicated the data was incorrect. President Neufeld will follow-up and report at the next meeting.

3.2 Board Policies and Administrative Procedures (see <http://goo.gl/gXJU9J>)

President Neufeld gave a brief overview of the following board policies and administrative procedures that have been reviewed and updated by BPAP and are now at the Academic Senate for review before going to the Board of Trustees.

- BP 4010 Academic Calendar
- AP 4010 Academic Calendar
- AP 4022 Course Approval
- BP 4025 Philosophy and Criteria for AS Degree & GE
- AP 4025 Philosophy and Criteria for AS Degree & GE
- BP 4030 Academic Freedom
- BP 4040 Library Services
- AP 4040 Library Services
- BP 4231 Grade Changes
- AP 4231 Grade Changes

For BP 4030 Academic Freedom, questions remained about the struck language. The section that was taken out / struck referenced BP 2520. When 2520 was subsumed/replaced by 4030 in 2005 and the language was never removed from the District web site until recently. There was a question about “electronic format” replacing “cyberspace” and covers all formats better. Note: there are BPs on Electronic Communication(s) and Intellectual Freedom Property and Web Standards that will come through the participatory governance process in the coming year.

For BP 4040 add comma before “and instruction in their use.”

3.3 MTD Referendum

President Neufeld reported Student Senator Gracie Maynetto would present the information and request

support for the upcoming MTD Referendum at the next Academic Senate meeting.

4.0 ACTION ITEMS

4.1 Academic Senate Bylaws Revision (see <http://goo.gl/oB7dPT>)

President Neufeld reported the most significant changes to the bylaws are: A) each appendix item has been added to the bylaws document; B) the ballot process has been modified; C) redundancies have been removed; D) committee information has been updated.

M/S/C To approve the Academic Senate Bylaws revisions and updates (Stark/Maupin)

4.2 Procedures for Evaluation of CE Adjunct Faculty (Attachment C or <http://goo.gl/mgbO00>)

President Neufeld explained the existing evaluation policy for adjunct faculty did not easily map over to continuing education adjunct faculty and the proposed revision is being proposed by both continuing education faculty and the Academic Policies Committee. At issue: A tenure track faculty member should perform the evaluation.

M/S To approve / adopt the proposed language that continuing education adjunct faculty evaluation be performed by a tenure track faculty member (Maupin/Bursten) **TABLED**

4.3 Board Policies and Administrative Procedures (see <http://goo.gl/2L422G>)

The following board policies and administrative procedures have been reviewed by BPAP and are being sent to the Academic Senate for review before going to the Board of Trustees.

BP 3420 Equal Employment Opportunity

BP 3440 Service Animals

AP 3440 Service Animals

To be rolled/carried over to next agenda.

4.4 Sabbatical Leave Reports (see <http://goo.gl/Dbp2mC>)

To be rolled/carried over to the next agenda.

5.0 REPORTS - No reports given

6.0 ADJOURN