

Approved 11-23-2013

Meeting Minutes for Wednesday, October 16, 2013

West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Cornelia Alsheimer, Cindy Bower, Stan Bursten, Gordy Coburn, Steve DaVega, Patrick Foster, Jack Friedlander, Chris Johnston, Debbie Mackie, Jennifer Maupin, Gracie Maynetto, Paul McDowell, Bronwen Moore, David Morris, Raeanne Napoleon, Kenley Neufeld (President), Kathy O'Connor, Francisco Rodriguez, Patricia Stark, Laurie Vasquez

Members Absent: Monica DiVito

Guests: Barbara Bell, Marc Bobro, Anita Cruse, Allison Curtis, Carol Diamond, Jackson Dodge, Diane Hollems, Kelly Lake, Mindy Mass, Dean Nevins, Art Olguin, Ignacio Ponce, Cara Powis, Alice Scharper, Julie Smith, Marilyn Spaventa, Jill Stein, Steven Strenn, Joe White

## **1.0 CALL TO ORDER**

### **1.1 Public Comment**

Paul McDowell requested to speak to the fact that Senators are to convey the proceedings of the Senate to each of their constituents—department or division—and to bring their concerns to that body. Although he represents the adjunct faculty, he was concerned that the constituency was unorganized. Thus an important role and what is now called the Adjunct Faculty Alliance (AFA) was defined. Five contingent instructors then met with Lori Gaskin, Jack Friedlander, Joseph Sullivan, and Pat English to convey the integral role that AFA could play in realizing the role and policies of Santa Barbara City College. Everyone was reminded of the important role the adjunct contingent played in the selection of Santa Barbara College by the Aspen Institute as the Number One community college in the nation.

He explained their requests from the administration were modest:

- First, we asked that the administration provide the AFA, or the adjuncts generally, an all-adjunct communication network akin to the one for all faculty, or at least to provide the AFA the e-mails of all adjunct faculty on campus, so that we may freely communicate and that the senator representing the contingent staff may report the proceedings of the Academic Senate and relay adjunct concerns to that body.
- Second, we asked to maintain open communication between the President or designee and the AFA.
- Third, we asked that we be invited to participate in SBCC committees working on adjunct and student performance issues.

Indeed, we wish to help address the challenges the College faces; and affirmed the proposal was not to displace the Instructors Association. On the contrary, we hope to strengthen it.

### **1.2 Approval of Agenda – so approved**

### **1.3 Approval of Minutes 10-09-13 ([Attachment A](#))**

M/S/C To approve the meeting Minutes of 10-09-2013 (O'Connor/Maupin)

## **2.0 INFORMATION**

### **2.1 Spring 2014 Faculty Professional Days may be scheduled for Wednesday/Thursday**

President Neufeld announced the FPDC will be bringing the In-Service schedule to the next Senate meeting. The FPDC in consultation with Superintendent/President Gaskin, the All Campus Kick-Off steering committee and based on feedback from faculty over the years will be proposing that the Spring 2014 flex days be moved to Wednesday and Thursday.

2.2 President Neufeld reported on a change to the approved SBCC Core Principles document. The principle beginning with the word 'Shared' will now begin with the legally used word 'Participatory' when referring to the type of governance involving all segments of the college community.

2.3 President Neufeld reported discussion on the proposed bond project list will be held at the next and/or both the following Senate meeting and a vote on the P&R ranking to follow.

2.4 President Neufeld reported a 2009 Accreditation recommendation had been brought to his attention. Based on the recommendation, the college immediately made the adjustment to align the faculty hiring process to the Program Review template. The adjustment/change, to more closely integrate the resource allocation process for faculty hiring, program review, and other processes was addressed in our 10-12-2012 mid-term report to ACCJC. President Neufeld explained that he reviewed all the Program Reviews from last year for the departments that were presenting their

requests for tenure track faculty and not all are in compliance. Given our circumstances, being mid-way through the hearings, can we proceed? The EVP added we should allow the exception this time, and going forward, he would be very specific in his directions about the new requirement; that the information for faculty/staff requests would need to be included in all future Program Reviews.

### 3.0 DISCUSSION ITEMS

#### 3.1 Faculty Position Proposals ([Attachment B](#))

Departments making proposals for new or replacement positions have been randomly assigned a time on October 9 or 16. Each department will have a fixed amount of time to present and respond to questions.

1. School of Modern Languages (2) – presented by Ignacio Ponce
2. Computer Science – presented by Steven Strenn
3. Sociology – presented by Jill Stein
4. Early Childhood Development – presented by Julie Smith
5. Computer Applications (2) – presented by Mindy Mass
6. English Skills (3) – presented by Anita Cruse
7. Philosophy – presented by Joe White – added to the hearing schedule with Senate approval

#### 3.2 MTD Referendum

Student Senator Gracie Maynetto wanted to remind everyone about the upcoming MTD vote to increase the semester bus pass by \$6.00 and has asked faculty to allow student presenters into their classrooms to inform students on the pros and cons of the MTD referendum and discuss the importance to vote in support of the rate increase. Faculty may also inform their students of the referendum. Voting begins next week starting Monday through Friday.

#### 3.3 Two Summer Sessions

Dr. Friedlander reiterated it was the large number of non-enhanced personal development courses that were converted from state supported to fee based that had created a loss of FTES and that loss would need to be made up. Dr. Friedlander prefaced how the Senate had requested additional information before having further discussions on offering two summer-sessions and reported the results from the student survey that had been sent out were in. Dr. Friedlander explained the charts in the handout show when, where, and how many FTES were borrowed. Note the ‘under over cap’ line and the ‘borrowed from next summer’ line and identifies the number of FTES needed to maintain our base. If we do not maintain that base our funding will shrink and that will affect the college. The 2015-16 column with two summer session offerings shows we would still need to borrow FTES. If we do not begin offering two summer sessions there would not be enough FTES to even borrow. Not enough FTES would shrink our college because it would shrink our funding base. These estimates are based on very conservative growth estimates to no growth going forward. If we do go forward and offer two summer sessions we would be okay by 2016-17. If you review the attached data you will find overwhelming support for two summer sessions from local students, out of state, in state, domestic and international students. The student written comments have also been included. From a student success perspective it would allow year round scheduling for students and allow them to complete their goals and objectives more quickly with greater opportunity to make up classes. Two summers sessions would help us with our enrollment target and more importantly it would help our student success outcomes and measures and our funding will be influenced by those results.

Logistics: Some schools offering two summer sessions start their second session the Monday after the end of the first session on the Friday before. It can be done and would require some effort on all our part to make it work. Dr. Friedlander’s office conducted a survey on community college Spring start dates and discovered that most begin one to two weeks earlier than we do. Many colleges are going to a six week intersession or two summer sessions. Dr. Friedlander believed this would be the right thing to do by our students and it is in the best interest of the college. Two options for 2014-15 and 2015-16 have been included with two six weeks summer sessions to begin in 2015. We are under a time constraint to get our calendar to the Board of Trustees by December. Discussion followed and a recommendation was made to send out a faculty survey about the two summer session.

**Senate President Neufeld provided some background:** The Senate discussed (11/28/12) and voted (12/5/12) to adopt the academic calendar with one 6-week summer session for 2013-14; there was little support for the proposed additional 8-week session. On 2/13/13, Dr. Friedlander advocated for two summer sessions in 2014. The senate

discussed (2/27/13) various calendar options, including two summer sessions, and after much discussion voted (3/13/13) against the proposed two summer sessions.

#### **4.0 ACTION ITEMS**

##### **4.1 Procedures for Evaluation of CE Adjunct Faculty ([Attachment C](#) or <http://goo.gl/yxgHal>)**

The existing evaluation policy for adjunct faculty does not easily map over to continuing education adjunct faculty and this revision is proposed both by continuing education faculty and the Academic Policies Committee.

*No vote taken; rolled over to the next agenda.*

##### **4.2 Board Policies and Administrative Procedures (see <http://goo.gl/2L422G> )**

The following board policies and administrative procedures have been reviewed by BPAP and are being sent to the Academic Senate for review before going to the Board of Trustees.

BP 3420 Equal Employment Opportunity

BP 3440 Service Animals

AP 3440 Service Animals

BP 4010 Academic Calendar

AP 4010 Academic Calendar

AP 4022 Course Approval

BP 4025 Philosophy and Criteria for AS Degree & GE

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BP 4030 Academic Freedom

BP 4040 Library Services

AP 4040 Library Services

BP 4231 Grade Changes

AP 4231 Grade Changes

*No vote taken; rolled over to the next agenda.*

##### **4.3 Sabbatical Leave Reports (see <http://goo.gl/Dbp2mC> )**

*No vote taken; rolled over to the next agenda.*

#### **5.0 REPORTS – no reports were given at this meeting**

#### **6.0 ADJOURN**