

Approved 5-2-2012

Meeting Minutes for Wednesday, April 4, 2012 West Campus, BC 214, 3:00 – 5:00 pm

Members Present: Ignacio Alarcón, Cornelia Alsheimer, Barbara Bell, Cindy Bower, Stan Bursten, Gary Carroll, Gordon Coburn, Steve DaVega, Jeffrey Englert, Esther Frankel, David Gilbert, Debbie Mackie, Jeff Meyer, David Morris, Kenley Neufeld, Dean Nevins (President), Kathy O'Connor, Melanie Eckford-Prossor, Gail Reynolds, Sally Saenger, Marilynn Spaventa (EVP), Patricia Stark

Members Absent: Angel Cardenas

Guest(s): Priscilla Butler, Kim Monda, Bronwen Moore, Laurie Vasquez

1.0 Call to Order

1.1 Public comment - no request made/received

1.2 Approval of Agenda

M/S/C To approve agenda (Carroll/Meyer)

1.3 Approval of Minutes 3-14-12

M/S/C To approve amended meeting minutes of March 14, 2012 (Carroll/Frankel) 2 abstentions

2.0 Reports

2.1 President Report (Dean Nevins)

President Nevins attended the State Senate local Area C meeting and reported there was a lot of discussion about the budget. Beth Smith, VP for the Academic Senate for California Community Colleges was in attendance and discussed: 1) the upcoming plenary; 2) tax issue: signatures are being collected to qualify the Governors' combined tax proposal with the AFT/CFT for the election ballot. If enough signatures are collected in time to qualify for the ballot there will be two ballot measures; and if not, three measures will be on the ballot. 3) SB1440 transfer degrees: President Nevins explained that CSUs had decided they did not want to take anymore transfer students and because there is a transfer agreement in place CSUs said for spring 2013 they would accept in addition to the limitation on enrollment only those students that meet the transfer degree requirements. President Nevins added that CCCs need to create transfer degrees, so they can be implemented and evaluated. 4) Discussion occurred regarding ASCCC researching 18 units and AA degrees; a lot of the CSUs do not want 18 units in the major; and the UCs are completely different. To accommodate that difference President Nevins acknowledged Laura Castro, our Articulation Officer, for being able to see a way to create transfer degrees that are also accepted by the UCs. 5) Chancellor liked SB1456:

Student Success Act, that deals with the matriculation components, and includes the BOG fee waiver and the need for students to meet other criteria e.g. degree progress which would also be more in line with Federal standards. 6) AB 1741 Student Success Infrastructure Act, sponsored by the FACCC, and a companion bill to SB 1456, that identifies the needed support for the Student Success Act.

- Area C passed a resolution to bring forward to the state ASCCC from Area C the official resolution to recommend ASCCC emeritus status for Karolyn Hanna.

President Nevins reported the ACCJC has placed SBCC on the lowest level warning and our accreditation is totally intact; there is absolutely no danger of losing our accreditation. We were placed on warning because of allegations made against the Board of Trustees and the ACCJC found the allegations needed to be remediated with the following course of action: 1) a special report due March 15, 2013 demonstrating that the college has resolved the noted deficiencies, corrected any Standards violations, and addressed three specific commission recommendations and; 2) followed by a visit of ACCJC representatives.

President Nevins reported the President/Superintendent Search Committee was a wonderful committee and wanted to thank those that served. To be determined by Board: if site visits are needed and when finalist forums are held. The finalists to be brought forward unanimously to the Board of Trustees are:
Dr. Lori Gaskin, President, West Valley College, Saratoga, CA

Dr. Willard Lewallen, President, West Hills College, Coalinga, CA

Eloy Oakley, Superintendent/President, Long Beach Community College District, Long Beach, CA

David Viar, President, American River College, Sacramento, CA

Note: Senate meeting for April 11 rescheduled to April 4 due to Faculty Lecture.

2.2 Planning and Resources Liaison Report (Kenley Neufeld)

Senator Neufeld reported the FSSP committee has sent out an email about the emergency phones that have been installed around campus and are in the process of distributing the emergency evacuation posters with information on procedures for where to go in an emergency.

- For the P&R report please see agenda item 6.1 below.

2.3 Academic Policies (Debbie Mackie)

Senator Mackie reported on AP's continued work on the Faculty Evaluation process e.g.: the importance of the written self evaluation; the role of the dean in the evaluation process; and what goes into the final report. AP's primary assignment from the Senate, and a difficult task, has been to review the Criteria for Discontinuing a Program and what policies/procedures other colleges currently have in place. The recommended timeline would be to have something in place for fall semester. Suggestion for accelerating the discussion: create ad hoc committee of representative faculty from AP and the Senate. Result: President Nevins to discuss ad hoc committee with AP chair.

2.4 Faculty Development Liaison Report (Barbara Bell)

Senator Bell reported there were a record number of nominations received and the Faculty Recognition Committee have nominated the following faculty to be recognized for the 2012-2013 Faculty Excellence Award:

Alyson Bostwick, Associate Professor/Counselor, Mental Health

Elizabeth Bowman, Assistant Professor, Librarian

Don Hartley, Adjunct Instructor, Environmental Horticulture

Dr. Kelly Lake, Professor, Early Childhood Education

Dr. Kimberly Monda, Professor, English

Federico Peinado, Associate Professor, English/English as a Second Language

The FRC has also put forward two nominations, one program and one individual, for the John W. Rice Diversity & Equity Award. The FRC have recommended the EOPS Transitions Program and Dr. Paula Congleton respectively.

M/S/C To move the FRC recommendations to action (Neufeld/Frankel)

M/S/C To approve the nominees as presented by the FRC (Neufeld/O'Connor)

CTL: The call has gone out for a new committee chair.

FPDC: re: the state level Student Success Task Force recommendations. Senator Bell reported that while they agreed with the need for accountability in activities used for development and the need for faculty to learn how to best incorporate Basic Skills the FPD committee expressed concern about the

potential for state administrators to try and control the approved faculty professional development activities at each college.

FPDC are also in the midst of planning the fall 2012 in service and workshop offerings.

2.5 CPC/Curriculum and Instruction Liaison Report (Kathy O'Connor)

Senator O'Connor reported the prerequisite issue and the recommended repeatability changes are being discussed at CAC.

CPC:

- Discussed letter from Scott Lay about the governor's proposal to grab \$147 million general fund dollars from community colleges because it is assumed that community colleges will receive an offsetting amount from the wind-down of redevelopment agencies and CPC discussed what this would mean for SBCC.
- Reviewed BAG update: EC has identified \$2.2M in cuts with over \$4.1M to go. Revenue generating and saving possibilities were discussed. For example: Parking fees for faculty/staff; freeze on step, class and longevity increases for faculty/staff, and; reorganization of Adult Education.
- Approved the Institutional Effectiveness Report for 2010-2011 and discussed how data should be reported in the next.
- Discussed Campus Center modernization vs rebuild costs and an update on Measure V
- Discussed fixed costs which are over 90% of our budget.
- Talked about the out of state students who take more units and have better persistence rates

ITC: the report was previously emailed to Senators and included the 2012-2013 ITC RANKINGS list Discussion focused on the Drafting/CAD/Interior Design request and in particular whether the request could be separated from the rest of the ITC rankings. Response: The items are needed whether they are placed in a new area or they go in the existing space. Discussed concerns about the MATH software that did not get on the list.

M/S/C To add the replacement MATH software to the list for 2012-2013 ITC RANKINGS (O'Connor/Bursten)

M/S/C To move the 2012-2013 ITC RANKINGS as amended to Action (O'Connor/Frankel)

M/S/C To approve the 2012-2013 ITC RANKINGS as amended (O'Connor/Frankel) 1 abstention

2.6 IA Liaison Report (Gary Carroll)

Senator Carroll reported: 1) The I.A. Board put forward several questions to the Superintendent/President search committee that could be used during the interview process. 2) The I.A. formally requested, for spring 2012, a list of faculty who are teaching above the 21 TLU load. 3) Discussed Article 12: Adjunct Rehire Rights and reopening the contract. 4) I.A. Board Elections: Of the four Board positions only three have plans to rerun and they are: Mark Ferrer, Lynne Stark, Erin O'Connor. Gary Carroll does not plan to rerun. 5) Draft of Speech and Academic Freedom prepared by the faculty lawyer was discussed and sent to the Academic Senate President. 6) I.A. Spring party to be held Friday, May 4 from 4-7pm; venue information and directions to be announced

President Nevins added the proposed Speech and Academic Freedom policy would go to BPAP and noted there is a very significant difference between the I.A. and Administration on some specific areas and briefly discussed the proper format to facilitate a discussion of those differences.

Senator Frankel expressed concern about the need to change/tweak Article 12 language; in particular if the tweaking would fundamentally change the spirit of the already voted on, and approved Policy.

Re the upcoming I.A. Board elections: a clarification was requested on the number of open seats available for full time and adjunct faculty. Senator Reynolds explained there are four seats open for election and two of those seats would need to go to adjunct faculty and one of the seats would need to go to a full time faculty; the fourth seat would go to the highest or next highest vote getter whether adjunct or full time faculty. The Senate expressed very strong disagreement when Senator Reynolds reported Cornelia Alsheimer, who one year ago had been elected to the Board as adjunct faculty, would now be automatically bumped without election to one of the full time faculty Board positions in August, when she becomes a tenure track faculty. The I.A. lawyer believed this to be acceptable, in particular, because there is nothing specified in the Bylaws. The majority of the Senate believed an I.A. election should be held for all available positions and President Nevins asked the liaison to take the recommendation from the Senate to the Instructors' Association.

2.7 Election Committee (Ignacio Alarcón)

Senator Alarcón reported that all three candidates for Academic Senate President are present and thanked Priscilla Butler, Senator Melanie Eckford-Prossor and Senator Neufeld for running. Senator Reynolds and Senator Bell volunteered to help Senator Alarcón count ballots at 11 a.m. on Wednesday, April 11, 2012 in the Senate office. Reminder: Division election results need to be available before the last Senate meeting so invitations can be extended to the winners to be at that meeting. At the last Senate meeting be prepared to nominate and elect a new Senate Vice President and Member at Large for CPC. To take place fall semester: a call for candidates (adjunct faculty only) and then the election for an adjunct faculty representative to the Senate.

2.8 EVP Report (Marilynn Spaventa)

EVP Spaventa reported another Title 5 Grant in partnership with CSUCI has been submitted. They already offer a business degree and with this grant they will be offering mentoring, on sight advising for students and opportunities to participate in events at the University and even provide the transportation. This last Title 5 grant, and if we get it, would be for approximately \$4M. It would be for Business, Entrepreneurship and Social Sciences and parallel to the STEM grant.

Diane Hollems has plans to resubmit three grants to build out the progressive education model (PEM) that would take our credit classes to all 9th graders (all five high schools) to look at career possibilities and what they may need to be doing while in high school and beyond to get there e.g. mathematics classes they may need because too many students not taking the proper courses and are behind when they get to college. This is more motivational. And, to not lose what we have there now the Santa Barbara Foundation has given us funding and UCSB has given us the use of their researcher to gather the data and that should strengthen our application this time around. We are a unique community because we work so closely with our high schools.

An update was given on the SBCC Foundation kick-off event for Student Success. EVP Spaventa explained we want everyone to be involved and requested that everyone should let their deans know what you are fundraising for so that we do not have a problem. For example equipment and positions or salaries is something that we cannot fundraise for.

The Budget Advisory Group: Our software contracts are all over the place and some are being paid for on credit cards. We do not know all the software contracts we have and we may be buying duplicate contracts. Paul Bishop will head that project and, look into how we can possibly partner statewide through the Chancellor's Office.

Continuing Ed reorganization: We have talked about duplication of courses between credit and non credit and a lot of the courses are being moved from non-enhanced to fee based courses and the structure will be changing. For better or worse, up until now, we have operated as two totally separate constituencies. The concept is there that major changes have to take place but the specifics, how that

will be taking place, has not been decided. This very unpleasant complex issue requires a lot of thought and planning. Discussions and meetings are underway. Optimistically this can be an opportunity to do what is best for all of our students.

3.0 Unfinished Business - Action

3.1 Technology Plan (Attachment B)

3.2 College Plan (Attachments C and D)

Agenda items 3.1 and 3.2 to be brought forward to next agenda.

4.0 Action

none

5.0 Unfinished Business - Discussion

5.1 Budget Assumptions (Attachment E)

To be brought forward to next agenda.

6.0 Discussion

6.1 Program Review Requests/Report

P&R chair Kim Monda explained that she wanted everyone to know about the heroic and generous response from a group of department chairs who, after further review, determined the items being requested were not of a critical need and could wait another year, and through their division representative on P&R withdrew their requests. Ms. Monda wanted everyone to know about this noble thing that had happened and encouraged other department chairs going forward to do the same. P&R has a record of what was removed from the list of items to be ranked and why. Ms. Monda thanked Robert Else, Jordan Morris, Gary Carroll, Kenley Neufeld, and the aforementioned department chairs and division representatives.

Number of equipment items requested through Program Review: 106 (new/replacement)

Total cost of new/replacement equipment items requested: \$1million plus

Final cost of new/replacement equipment items to be requested: \$37,500

Facilities new items: \$5500

Facilities replacement items: \$3000

By consent the Senate endorsed all recommendations by P&R and voted on the following:

M/S/C To move the recommendations from P&R to Action (Neufeld/O'Connor)

M/S/C To endorse/approve the P&R rankings as presented in the attached spreadsheet (Alarcón/Carroll)

6.2 AP 5055 Enrollment Priorities (Attachment G)

6.3 Ballot Counters for the Election Committee

6.4 CPC Budget Advisory Group Suggestions (Attachment H)

6.5 AP 4331 Faculty Service Areas (Attachment I)

6.6 Classified Reductions and the Impact to the Classroom

6.7 Faculty Reassignment Discussion

Agenda items 6.2 through 6.7 to be brought forward to next agenda.

7.0 Adjourn

KEY: M/S/C – Moved/Seconded/Carried (motion is approved)

M/S/D – Moved/Seconded/Defeated (motion fails)