

Academic Senate
MINUTES
November 14, 2007
3:00 - 5:00 p.m. BC214

Members Present: Ignacio Alarcón (Chair), Armando Arias, Barbara Bell, Susan Broderick, Cathie Carroll, Jack Friedlander, Tom Garey, David Gilbert, Kelly Lake, Ray Launier, Linda Lowell, Kathy Molloy, Kim Monda, Marcy Moore, Dean Nevins, Kathy O'Connor, Jan Schultz, Dan Wrentmore, Ana Maria Ygualt, Oscar Zavala

Members Excused: Tom Fitzgerald, Mimi Muraoka

Guest(s): Erika Endrijonas, Betty Pazich, Alice Scharper, Laurie Vasquez

1.0 Call to Order

1.1 Approval of Minutes

1.1.1 Oct. 24, 2007

M/S/C To approve the meeting Minutes of October 24, 2007 (Lake/Broderick) Unanimous

1.1.2 Nov. 7, 2007

M/S/C To approve the meeting Minutes of November 7, 2007 (Molloy/Bell) Unanimous

1.2 Approval of Agenda – so approved.

2.0 Information

2.1 Drama/Music Modernization Proposal. To be discussed at BOT meeting, Nov. 29. Tom Garey thanked everyone in the senate for the resolution that was passed. Ignacio presented the senate's resolution together with the history of this item's consultation, culminating with the College Planning Council endorsement of December, 2006. A first impression is that a good number of trustees are inclined to authorize the full modernization project for the Drama/Music building, and that they are seriously assessing the risks involved. Tom Garey mentioned that both Vice President Jack Friedlander and Dean Alice Scharper should also be recognized for their support.

2.2 Major Overarching Challenges and Priorities (from CPC to BOT study session on Nov. 8, to be considered in College Plan)

The attached document is to be used as a starting point for developing the new College Plan.

2.2 Other

Thank you cards have been received from Beverly Schwamm and Agnes Kalisher after senate resolutions of commendation.

3.0 Hearing/Discussion

3.1 Ranking of Requests for New Contract Faculty Positions

The EVP gave his statement about Management's perception of the most critical needs of the college and the best strategy for the college. Senators proceeded to fill in ballots, assigning four 1's, four 2's, and four 3's to the requests from the 12 departments being considered (aka the "Wopat method").

The resulting ranking of perceived need follows, from highest to lowest:

1. Photography (Graphic Design and Photography)
2. American Sign Language (School of Modern Languages)
3. Construction Technology
4. Health Information Technology/Cancer Information Management
5. English Composition and Literature
6. Mathematics
7. English as a Second Language
8. Communication
9. Sociology
10. Italian plus one other language (School of Modern Languages)
11. Library
12. Psychology

M/S/C To approve, in order, the first three, Photography, ASL (American Sign Language), and Construction Technology (Broderick/Nevins)

M/S/C To produce a second ranking of only Health Information Technology/Cancer Information Management and English Composition and Literature (4 and 5) and to leave the remaining in the same order (Wrentmore/Molloy)

The results remained unchanged after the second ballot.

M/S/C To approve the entire list as ranked (Molloy/Lake)

3.2 Faculty Recognition Committee's Nomination for the Exemplary Programs Award
Kelly Lake announced the Professional Development Center is the FRC's nomination for the Exemplary Program Award.

M/S/C To move the FRC's Exemplary Program Award nomination to Action (Molloy/Zavala)

M/S/C To approve the FRC's nomination of the Professional Development Center for the Exemplary Program Award (Garey/Molloy)

3.3 Senate Subcommittee to Revise Mission Statement

The college's mission statement needs to be revised, and to include reference to the Institutional Student Learning Outcomes. A subcommittee (Kathy Molloy, Cathie Carroll and Ignacio Alarcón) will produce a draft of a revised statement.

3.4 Instructional Technology Committee proposed resolution

Laurie Vasquez, chair of ITC, explained the concerns of the committee that prompted their suggested resolution:

- one time funding for technology initiatives ranked two years ago are still pending
- the process of divisional representation is being bypassed
- no planning for replacement cycle of equipment that is being acquired out of the process (for example with a one-time only equipment funds that deans have available)

- there are no plans for staffing to maintain new equipment and assist their users

The EVP stated that this was a structural issue: there used to be a process in place to identify the needs. It is true that this process needs to be significantly better managed. He expressed that a lot of challenges exist.

Comment: To faculty it does feel like a crisis when things are not working properly or the needed equipment is outdated or not available in the classroom. Faculty needs these tools and the associated staff/maintenance support.

Suggestion: ITC should invite Doug Hersh to look at the structure. ITC should also meet with the EVP.

Comment: This seems very similar to the Sabbatical Committee's difficulties: the funding available/allocated does not meet the needs.

Comment: Before making a resolution, we need to identify the actions that such a resolution would propose that can solve the long-term problem of a working process for identification of needs and their satisfaction.

There was a consensus that the EVP would attend the next ITC meeting, where some of these concerns can be further discussed.

3.5 Deferred Maintenance proposed resolution

Ms. Molloy does not plan on pursuing the proposal at this time. She feels that we need to insist that urgent maintenance concerns and matters of safety exist.

4.0 Action

4.1 MOU for CCCOER (Open Educational Resources Initiative)

At the Fall Plenary President Alarcón and Senator O'Connor spoke with Barbara Illowsky who reiterated that signing the Open Educational Resources Initiative does not obligate or commit the college or participants in any way. Ms. Illowsky stated the intent is to develop interest, and get momentum going on every campus, to generate support for faculty to develop and share these open materials.

Suggestion: This may be something that faculty could apply for with Faculty Professional Development grant money.

Senator Garey commented there is an ad hoc committee (several deans, Kenley Neufeld, Sue Ehrlich) that is working on a copywrite policy/fair use policy to guide us/allow us to take advantage of certain legal rights in terms of teaching materials.

The EVP said the college is looking at several options that can ameliorate the high and increasing cost of textbooks. Options include book rental programs and alternative printing.

M/S/C To approve the Memorandum of Understanding for CCCOER (Garey/Broderick)

5.0 Reports

4.1 President's Report

Senator Molloy will be going to Sacramento to receive the Student Equity Award for the Partnership for Student Success.

4.2 Liaison Reports

Kim Monda reported:

Planning and Resources Committee intends to start working on the College Plan soon. A report on the impact of International/Out of State students on full-time/adjunct ratio will be completed soon.

Tom Garey reported:

The College Planning Council has been working on the document for the revision of the College Plan.

Kelly Lake reported:

- The Faculty Recognition Committee will soon be making a nomination recommendation to the Senate for the Hayward Award.
- The Sabbatical Leave Committee is considering 8 proposals. The exact funding available will be soon determined by Leslie Griffin and Darin Garard.
- The Faculty Professional Development Committee received a total of 8 proposals and thanks the Senate for extending the submittal deadline.
- The Committee for Teaching and Learning is expecting direction on their role regarding ISLOs.

Jan Schultz reported:

The Academic Policies Committee is working on the salary class transfer policy. They are also working with Laura Castro, the Articulation Officer, to create some internal consistency in the granting of Advanced Placement credit.

4.3 EVP Report

At the Foundation Board meeting a member announced a gift of \$500,000 to the School of Media Arts. This is in the context of the Foundation's capital campaign for SOMA.

6.0 Adjourn