

Academic Senate
 M I N U T E S
 February 1, 2006
 3:00 p.m. - BC214

Members Present: Blake Barron, Barbara Bell, Susan Broderick, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund, Ed Inks, Kelly Lake, Ray Launier, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Elida Moreno, Kathy O'Connor, Peter Rojas, Jan Schultz, Laura Welby, Erika Tomatore, Oscar Zavala

Member(s) Excused: Sheri Shields

Guests: Jared Blankenship (*The Channels*), Pablo Buckelew, Rachel Doyle, Jody Milward, Jerry Pike, Marilyn Spaventa, Jack Ullom

1.0 Call to Order (3:00-3:05)

- 1.1 Approval of Minutes – December 7, 2005
 The meeting Minutes for December 7, 2005 were approved without objection.
- 1.2 Approval of Agenda – so approved

2.0 Information (3:05-3:15)

- 2.1 Proposed change in tuition fees for non-resident students
 The new out of state student fee and tuition has been increased to the maximum allowable of \$186. The new International student tuition and fee has been raised to \$192. The new International tuition and fee does not reach the maximum allowable charge of \$201 for 2006-2007.

The college would need to charge the minimum fee and tuition because the state does not subsidize out of state and international students.

A number of Senator's voiced concern over the international student's inability to meet the rising fees and in particular from economically challenged countries.

- 2.2 State Senate award recipients (attachment)
 The Exemplary Program Award was awarded to the Teacher TRAC at Cerritos College and the Teacher Preparation Transfer Programs at Pasadena City College.

The Hayward Award for Excellence in Education was awarded to:

- Area A: Michelle Macfarlane, Agriculture, Sierra College
- Area B: Angelic Buendia-Bangle, Counseling, West Valley College
- Area C: Richard Manley, Counseling, Antelope Valley College
- Area D: Dibakar Barua, English, Golden West College

- 2.3 2007 Summer School proposed schedule(s)
 Having reviewed the previous proposals the EVP recommended the following:
 If a department would like to offer a course the Monday immediately after graduation they may and the range can be from a short course to 11 weeks and meeting one or more of the following criteria.

- a) Online

- b) Should not interfere with a students ability to take a course during the second summer section
- c) Departments would choose courses offered during the first summer section that would not erode enrollment if offered during the second summer section

The student survey is due at the end of the week and, if the responses indicate there is no demand for a second summer section, then the college will not go forward with a second summer section.

If the demand is there, a survey would be sent to all International and out of state students to ask: If the college offered a second summer section, would you plan to sign up or would you plan on going home during that time?

The recommended configuration for the first summer section (short-11 wks) would be a way to evaluate the demand for additional summer sections.

The EVP welcomes any comments and suggestions.

2.4 Introduction by Rachel Doyle of the Academic Senate's new Associated Student Body President: Erika Tomatore

The announcement was received by a round of applause from the Senate after Ms. Doyle explained that Erika became the new Associated Student Body President after the former ASB president failed to meet the minimum GPA requirement and the interim vice president stepped down due to personal and family reasons. Ms. Tomatore has also replaced Joey Williams as the ASB representative to the Academic Senate.

2.5 Senators were asked to get feedback from their divisions about the preferred dates for Spring 2007 spring break and the Lincoln's Day and President's Day holiday. Dates to be voted on at the next Senate meeting.

3.0 **Hearing/Discussion (3:15-4:00)**

3.1 Plan for Student Success Initiative: Senate Task Force (available at <http://www.sbcc.edu/academicssenatewebsite/BUILDINGCOMMUNITIES.pdf> and in the Senate office)

Fall Task Force Members: Mary Lawson, Kelly Lake, Katie Laris, Jerry Pike, Esther Frankel, Jack Ullom, Pat Chavez-Nunez, Paula Congleton, Oscar Zavala, Bronwen Moore, Jody Millward, Sonia Zuniga-Lomeli, Marsha Wright, Mark Ferrer, Elida Moreno, Rachel Doyle, Marilyn Spaventa

A timeline and overview was given of the how the Student Success Initiative evolved. The Task Force, comprised of a fantastic group of people, worked to produce the plan that was presented. The goals and priorities of the initiative are two important components and Ms. Molloy stated that the Task Force felt strongly that it should be the Senate's decision to weight and/or prioritize the proposals. A reminder: the cost of a proposal should not be the determining factor in your decision; it is what you determine to be the most worthwhile based upon the goals and priorities.

The ultimate goal: to send forward to John Romo the Senate's endorsement and recommendation of those priorities that are to be implemented immediately.

Comments/Suggestions/Recommendations:

- The Senate should begin the process of determining priorities rather than immediately forwarding the Initiatives to the administration.
- The plan could be used to help identify and focus where funding/donors could be channeled.
- View it as a collective set of goals rather than a competition for dollars
- Base evaluations of the proposals on the extent to which they would help students reach their educational goals and to the extent to which they contribute to achieving one or more of the desired outcomes:
 - Increase student success: degrees, certificates, transfer goals
 - Increase student retention and persistence in programs
 - Increase student completion of courses
 - Increase student learning of courses
 - Increase student competency upon completion of their educational goals
- Based on best practices and a student success model how do the proposals fit into the SBCC model
- Create a chart and place proposals under designated categories with a timeline for implementation
- Identify proposals requiring minimum or no funding for immediate implementation
- Use tiers – the first having none or minimal cost proposals, the second tier with proposals of such merit where funding should be sought/allocated and the third tier for those proposals that would require long range planning

John Romo would like to present the overall plan and estimated cost to the Board with a realistic phase-in timeline as funding becomes available.

The Senators were asked to discuss the Student Success Initiatives with their Divisions before the next Senate meeting.

3.2 Proposed change in Board policy to change the cap on the number of international students admitted to the college from 525 to 5% of the institution's credit enrollment.

There was consensus that an increase in the number of international students would enrich the cultural mix of the campus community, be indicative of a more global society, and also provide additional revenue for the college. The proposal would change the cap from 525 FTE to a maximum 5% of the credit enrollment of the preceding fall. It was recommended that the proposal should also include a provision where additional resources would be allocated proportional to the increase in the number of international students in the areas of student support,

student recruitment and student activities. Dean Buckelew stated that there is a proposed plan that would coincide with the proposed policy change and allocate extra resources once student enrollment reached 550. A reminder/request: that the focus of the international student recruitment include disadvantaged countries and that the Foundation should be encouraged to enable such endeavors to a greater degree.

M/S To move in support of the recommendation to raise the cap
(Haslund/Schultz)

- 3.3 AP policy recommendations:
- Adjunct office hours
 - Substitute faculty responsibilities

The chair requested that the discussion of the AP recommendations be moved to the next Academic Senate meeting.

4.0 Action (4:00-4:30)

4.1 Non-instructional Faculty Job Description

To include the proposed language requested by John Romo and revised by the Senate. Discussion about the language continued, and following a friendly amendment to adopt the proposed language, a vote was taken.

M/S/C To approve the requested language change (Garey/Haslund) 8yea 5nay 5 abst.

Note: It was noted that the document approved was not, in fact, the actual Senate draft but the IA's recommendations. This will be cleared up and the correct draft brought back to the Senate at the next meeting.

4.2 Instructional Job Description: Proposed language addition

While the Senate supports the addition of the language approved for the Educational Support Job Description, there were concerns about apparent changes that had been made in this document since it was approved in July 2005. A complete copy of the approved Instructional Job Description will be sent to Senators before the next meeting.

4.3 Approval of 2006-07 sabbatical leave proposals

M/S/C To approve the proposed sabbatical leave proposals and thank the administration for the additional funding for Pat Stark's sabbatical
(Moreno/Schultz)

5.0 Reports (No reports were given)

6.0 Adjourn