

Academic Senate
M I N U T E S
March 28, 2007
3:00 p.m. - BC214

Members Present: Ignacio Alarcon, Barbara Bell, Eric Borlaug, Susan Broderick, Dixie Budke, Cathie Carroll, Esther Frankel, Jack Friedlander, Tom Garey, David Gilbert, Kelly Lake, Linda Lowell, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Elida Moreno, Kathy O'Connor, Jan Schultz, Oscar Zavala

Member(s) Excused/Absent: Blake Barron, Ray Launier, Sheri Shields

Guest(s): Mark Ferrer, Tom Fitzgerald (student senate) Joey Large (*The Channels*), Dan Watkins

1.0 Call to Order (3:00-3:05)

1.1 Approval of Minutes – March 14 and 21, 2007 (pgs 2-5 and 6-8)
The meeting Minutes for March 14 and March 21, 2007 were approved without objection.

1.2 Approval of Agenda – so approved with added hearing/discussion items

2.0 Information (3:05-3:10)

2.1 Senate elections for Fall 2007

Ms. Molloy reminded everyone about the Senators who are up for reelection and/or replacement: Barbara Bell, Elida Moreno, Susan Broderick, Blake Barron, Sheri Shields, Dixie Budke (who has been subbing for Laura Welby on sabbatical). Senator Esther Frankel announced for next year Dan Wrentmore would be the Senator for the Business Division.

Election results for health technologies/human services and sciences are already in. They are Mimi Muraoka and Dean Nevins respectively.

2.2 Committee sign-ups for 2007-08

The updated sign up information will be emailed and made available in the shared folder.

2.3 Other

2.3.1 Eric Borlaug, Student Senate President, requested that the Academic Senate change its Constitution and Bylaws to allow students, who serve as Associated Student Senate representatives on the Academic Senate and Academic Senate Committees, to have voting rights as stated in the hand out.

2.3.2 Eric Borlaug handed out information on the proposed new location for the scrolling marquee. New location: the Campus Center above the display cases.

2.3.3 President Molloy asked if anyone would like to volunteer to attend the Area C meeting in Los Angeles, Saturday April 7. This is the usual meeting before the Spring Plenary session held by the state Academic Senate. The EVP suggested holding the meeting via conference call. Ms. Molloy stated someone was researching that option.

3.0 Hearing/Discussion (3:10-3:45)

3.1 Banner Update: Dan Watkins

Project Director Dan Watkins handed out an overview of Banner with important dates that included information on general training and the layers of support available depending on the user (faculty/staff/student). Mr. Watkins continued with a visual presentation of the new portal and what faculty, department chairs and administrative staff can expect to find for their needs/use. There was a Q&A with the Senators after the online presentation.

3.2 Recommendation for SLO Task Force

Ms. Molloy reminded everyone that Division representation is needed and preferably one representative per division; however, only those who have gone through the initial SLO training would be able to participate on the task force. Kim Monda, Tom Garey, Kathy O'Connor and Ignacio Alarcon are on the task force tentatively scheduled for May 22-25 or June 11-14. Student representation would be welcome and when identified, the student(s) would be asked to meet with Mark Ferrer for training before the task force convenes.

3.3 ITC Resolution

Kathy O'Connor handed out the ITC resolution concerning the FRC web developer position that will soon be vacant. ITC and COI would like the position to be announced by April 27, 2007 and the reorganization be done through the consultative process.

The EVP stated here was never any intent on his part to take this important and needed position away from the FRC; it was the job description that needed to be updated. The EVP has taken the job description rewrite by David Wong and Mark Ferrer to Marilyn Spaventa and Pat English and has spoken with Liz Auchincloss. The EVP felt very strongly that it would be inappropriate to commit to a date of announcement while the rewrite and reclassification of this position is going through the process.

3.4 AP Resolution

Jan Schultz explained that the Academic Policies Committee resolution presented in the handout came about in response to a visit by Lana Rose before the committee.

AP would like President Romo to make it his highest priority and assign an individual responsible for compiling current policies in one complete set and

establishing procedures for administration, maintenance and dissemination of college policies by the end of the 2007 spring semester.

Comment: students should be listed/included in the first whereas.

The EVP felt there was a real need and urgency to have this completed.

Senator Garey: 1) we need to/should have what we 'believe' to be the most up to date clean copy of district policies by the end of the spring 2007 semester and then have a broader review to make sure everything is there and 2) for maintenance: must have a searchable index and there should be tracking dates when policies are approved/replaced by Senate, CPC, and Board.

Suggestion: Create a flowchart for the process.

3.5 P&R Resolution

Kim Monda handed out a recommendation/resolution from the Planning & Resources Committee to the Foundation for SBCC that addresses the pressing priority and timely completion of the Drama/Music Building renovation and all of the 'phases of renovation' by considering the creation of a Drama/Music Renovation capital campaign in addition to the campaign currently underway for SOMA.

4.0 Action (3:45-4:30)

4.1 Unlawful Discrimination Policy #3430

M/S/C To approve Policy #3430 as revised (Alarcon/Schultz) Unanimous

4.2 PSS Task Force: Basic Skills funding requests (handout – added ESL info) Questions: Source of the ongoing funds? Should these be ranked?

EVP: The Governor's office proposed to reposition Basic Skills funding and put that money into the base funding. What is not clear is the submittal process: between now and June a lot of negotiating will be going on. We assume that these ongoing Basic Skills funds will be available for the year two requests.

Ms. Molloy: The Senate does not want to submit the year two proposals to CPC because they are meant to be funded by Basic Skills monies. We do not want to compete with other necessary Ed. Programs requests that were approved last year but were not funded.

M/S/C To endorse the recommended funding of the ongoing projects from the Basic Skills funding and if such funding is not available to report back to the Academic Senate for further consultation on available funding (Garey/O'Connor) Unanimous

4.3 Department Chair Job Description

M/S/C To approve the Department Chair Job Description
(Garey/O'Connor) Unanimous

5.0 Reports (4:30-5:00)

5.1 President's Report

5.2 Liaison Reports

Kelly Lake reported: the Sabbatical Leave Committee has been reading reports and chair, Darrin Garrard, Homer Arrington and the EVP are meeting to continue the ongoing process of seeking more funding for Sabbatical Leaves.

The Committee on Teaching and Learning faculty presentations are continuing – and when ready the committee will be reviewing the Distance Education plan.

Faculty Recognition Committee is actively looking for the ACCT faculty award (aka Meardy Award) and soon the nomination/selection process for the SBCC Faculty Excellence awards will begin.

Faculty Professional Development continues the process of looking at the status of their grant for Student Success.

Faculty Lecturer subcommittee will meet to select the next faculty lecturer.

Kathy O'Connor reported: ITC reps should be informing their divisions about the equipment replacement process and what should be replaced. COI has forwarded the Distance Ed plan back to ITC, CTL and P&R for review. COI will be taking on the load issues, classified issues, and TLU issues for online classes. They will be working on an evaluation for online courses.

CPC: Tom Garey reported that the EVP solicitations/applications for resource ranking from CPC focused primarily on critical issues of health and safety. If they are immediate health and safety issues, send those requests directly to facilities.

5.3 EVP Report

1) MESA Office funding from the state Chancellor's office may be known within the next thirty days.

2) In fall 2008 the limit for the number of withdrawals "W" a student can receive will be set. At the fourth time the student will receive a grade.

3) AA degree language change: the word emphasis to be used rather than transfer and "transfer" in liberal studies can only be used when it relates to education (the field of teaching). For the AA degree, all courses in the emphasis will require a "C" grade or higher.

6.0 Adjourn