

Academic Senate
M I N U T E S
April 26, 2006
3:00 p.m. - BC214

Members Present: Blake Barron, Barbara Bell, Susan Broderick, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund, Ed Inks, Kelly Lake, Ray Launier, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Elida Moreno, Kathy O'Connor, Peter Rojas, Jan Schultz, Erika Tomatore, Laura Welby, Oscar Zavala

Member(s) Excused/Absent: Sheri Shields

Guest(s): Jared Blankenship (*The Channels*), Rachel Doyle, Jessica Schley, Keith Russell

1.0 Call to Order (3:00-3:05)

1.1 Approval of Minutes – April 12, 2006

The meeting Minutes for April 12, 2006 were approved without objection.

1.2 Approval of Agenda – so approved

2.0 Information (3:05-3:20)

2.1 Award given to Peter Haslund from Sister Cities International

Ms. Molloy announced that Dr. Haslund has received a prestigious recognition award from Sister Cities International for all of his work with Santa Barbara's Sister City: Weihai, Shandong, China.

2.2 Senate Retreat August 23

There will be a Senate retreat at St. Mary's, Wednesday, August 23. The Academic Senate Committee Chairs will also be invited to lunch and to attend the afternoon session.

2.3 Student Senate Textbook Proposal

Student Senate, V.P., Keith Russell asked the Academic Senate to encourage faculty to participate in the "Textbook Drive" to be held this fall. The textbooks are for the 'reserve' section of the library and faculty will be asked to donate textbooks that are current and "in use" in classrooms this fall. Faculty members are also encouraged to request a copy from the bookstore to be placed on reserve in the library when new texts are ordered. The librarians have informed him these donated books are the most frequently used books in the library.

Most Senators felt this is a good stop gap method to fill the void until students can purchase their own. Many felt this should be used as a supplement, not a substitute.

Suggestions:

- On book order form have a check box to indicate that the bookstore should provide a copy for the library.
- Establish a book grant through the Foundation.

2.4 Date for Summer Senate

Suggested date for the summer Senate: Monday, July 24. The date may need to be moved up. To be confirmed at the next meeting.

2.5 Steering Committee 2006-07

Ms. Molloy has requested that Senators let her know as soon as possible if they would like to serve on the Academic Senate Steering Committee so that announcements could be made at the last meeting.

2.6 April 20 meeting on Job Description

Ms. Kathy Molloy, Ms. Esther Frankel and Mr. Tom Garey met with Superintendent/President John Romo to discuss the proposed language for the Notice of Employment about outside employment. President Romo, as a matter of principle, feels strongly about explicitly stating that faculty should only have one full time job.

Mr. Garey reported that this would contradict the intent of Gov. Code 1126, which states that the limitations need to be clearly defined and an appeal process needs to be in place. It was also the opinion of legal consultants that demanding a restriction on an employees' pursuit of employment is unconstitutional.

President Romo agreed to continue the discussion of the proposed language on outside employment. He will consult with HRLA and the EVP about sending the job descriptions forward without the added language referring to the Notice of Employment. If there is agreement, the job descriptions will be sent to the Board for approval.

Question: Which takes precedence, the Job Description or the Notice of Employment?

Things to consider: Holding up approval of the Job Description holds up the evaluation process.

2.7 Change in legal interpretation of 60% rule for adjunct faculty teaching jointly in credit and noncredit programs

Just a few months ago it was announced that an adjunct's hours teaching credit and teaching non-credit would no longer be combined when determining the 60% load. However, the EVP announced that this practice is now being rescinded effective immediately because the College received faulty legal advice. There is a lack of clarity in the Education Code, so the college will return to its previous policy.

2.8 State Academic Senate Plenary April 27-29

Ms. Molloy announced that she and four other SBCC faculty will be attending the Spring Session right after today's meeting. Peter Haslund, Ignacio Alarcon, Kathy O'Connor and Karolynn Hanna will also attend.

2.9 May 10 meeting

President Molloy announced the end of the year Senate meeting is to be held at her home. Ms. Molloy has also invited all the Academic Senate Committee Chairs.

2.10 Student Senate forum: "The Hidden Barriers to Student Success"

Ms. Molloy reported that many who attended the fantastic event had been moved by the students' stories. She added that the Senate was pleased to support these Student Senate events, especially when they are so well planned and thought provoking.

Ms. Rachel Doyle added that she would like to thank the Academic Senate for its support and the support of all SBCC students and administration.

3.0 Hearing/Discussion (3:20-3:45)

3.1 Club Advisors: Adjunct faculty issue

The Associated Student Senate President, Erika Tomatore, has brought the Senate the question: Can an adjunct be a club advisor if a full time faculty member is not available? Most Senators felt that any adjunct willing and able to support student activities should be welcome and encouraged to do so. There should be no distinction between full time and adjunct if someone would like to be an advisor/sponsor.

At Steering it was suggested that there is a ruling against adjunct faculty being club advisors. There is a handbook on sponsors/advisors for Student Clubs. Ann Fryslie will be contacted and the regulations forwarded to the Senate. It was suggested that the policy be forwarded to the Academic Policies Committee for review.

3.2 Sabbatical Leave Report (Mimi Muraoka)

M/S/C To move Mimi Muraoka's Sabbatical Leave Report to action
(Garey/Moreno)

M/S/C To approve Mimi Muraoka's wonderful Sabbatical Leave Report
(Garey/Moreno)

3.3 ITC 2006-2007 Technology Initiatives

Ms. Kathy O'Connor reported that ITC would be ranking new faculty priorities this Friday (4-28-06) based on the "Final Requests" list in her handout. This list is a culmination of departmental responses to ITC's request, sent out fall 05, for new initiatives.

ITC is now requesting CPC to allocate \$300,000 to fund these new initiatives.

Recommendation concerning computers for adjunct faculty:

Although, PE and one other department were the only ones requesting technology for adjunct faculty, there should be a more systematic college-wide process for providing all adjuncts with the necessary technology.

CPC rep: It was the understanding from CPC that the \$300,000 would be for the purpose of new initiatives in addition to the already 1.2 million dollars allotted and the \$300,000 was to be ongoing money. What CPC wanted, before they could rank the request from Paul Bishop for the \$300,000 augmentation to the 1.2 million, was to see some level of specificity for the \$300,000. CPC was not interested in ranking within the \$300,000. They just wanted a clearer understanding of what was being requested.

Recommendation to CPC:

That the \$300,000 in augmentation be put in a separate account and that Paul Bishop could then request a transfer from one account to the other so the money could be used as needed and still be identified as new initiative money.

Once ITC has completed the ranking the results will be presented for the Senate's approval.

4.0 Action (3:45-4:30)

4.1 Grievance Policy – fair copy and strikeout copy

Past President Peter Haslund reported that the Grievance Policy is a greatly improved document; however, there was concern that the version presented in the Agenda is not the latest version and, therefore, any action on the Grievance Policy has been withdrawn until the next meeting, May 10. The final version shall be emailed to Senators before the next meeting.

4.2 Staffing proposal to meet the needs of international students

Senator Elida Moreno expressed concern about the increasing number of students and questioned how the increase in students would enter into the compensation formula for the Director of English Language Studies Program if the ELSP Director were housed under the International Students funding cost center. Ms. Moreno provided some background and currency on the program:

- ELSP was established in 1984 - had its own budget and 37 students
- 4 TLU's of release time per semester (in effect today) and a .5 student worker
- The program generates money for the college
- 1996 the Non Teaching Compensation Committee took over the ELSP Director's stipend approvals
- In 1998 the stipend was reduced!
- The approved cap is 72 for ELSP students

- 2002 to the present ELSP has over 100 students with no additional compensation to the Director of ELSP
- Three appeals were denied to increase stipend until the Non Teaching Compensation Committee approved an increase last year

The EVP responded: The responsibilities were removed from the Director/coordinator to the International Students program from that time on (1998). The scope of responsibilities was reduced from the ELSP program and given to the International Student's program.

EVP recommends: Compensation be based on population: when the population increases or decreases by x that support staff and compensation be increased or decreased accordingly.

As ELSP grows and certain stipends are adjusted to reflect that growth, the stipend that is being reflected is for the ESL chair. Chairs are evaluated on total TLUs and adjusted accordingly.

Suggestion: Analyze that situation and go back to the Non Teaching Compensation Committee and propose a restructure to better reflect the workload to the new enrollments as well as the appropriate split of those changes between ESL Chair and Director.

No problem supporting the change in I.S.

The concern and proposed discussion item is: As the non state students (and international students) enrollment increases, the amount of FTES generated for California resident students is flattening and may even be in decline. This means:

- FTFO the state defines for the college will flatten or decline even though faculty may be teaching more students and the full time part time ratio will become even more disproportionate.
- There should be a policy review with administration on how we count faculty. Currently there is an agreement with the administration to have a certain number of faculty in excess of the FTFO based upon how those positions came into being. The formula basis to accommodate this other growth needs to be adjusted if the state is not going to require us to grow in terms of the number of faculty.
- Foreign student population could fluctuate. Have the formula tied to the temporary contract.
- Set internal benchmarks for full time faculty obligations. The Senate is not in favor of special deals. We would like to see all faculty ranked.

Senators were not in favor of a dean position. Sr. Director would be more appropriate when you consider the number of people that position supervises.

Next step: this will go to CPC with the Senate's recommendation.

The Senate requested that a more detailed reorganization plan of the International Students Program structure and job description and responsibilities for the proposed head of the Program be provided.

M/S/C To recommend the International Student Program include the ELSP Director in its budgetary structure and that the person in charge of the International Student program be a Sr. Director (as opposed to an Associate Dean) (O'Connor/Garey)

4.3 Adjunct Office Hour Policy

Senator Marcy Moore will meet with EVP this week to discuss possible office space for adjunct faculty. The question about 1 hour office for every three hours teaching was questioned. Senator Tom Garey planned to contact other colleges for information on their teaching and office hour policy for adjunct. This has been deferred to the next meeting.

5.0 Reports (4:30-5:00)

5.1 Liaison Reports

CPC Rep Tom Garey reported that the issue right now is the allocation of initial ongoing funding. The college has not been in this position for quite sometime. CPC will rank all of the funding requests from the VP's. The big discussion is the \$300,000 for new technology issues. The Senate has recommended a reasonable approach that will help to ensure that instructional technologies and district technologies won't need to keep returning to CPC every year or every other year or when there is money available to support new initiatives that are ongoing.

The EVP added that there will only be a limited amount of money from this year's budget to fund any of these, and it may be next year before the full amount of money available is known.

6.0 Adjourn