

Academic Senate
MINUTES
April 27, 2005
 3:00 p.m. - BC214

Members Present: Blake Barron, Barbara Bell, Susan Broderick, Jim Cheshier, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund (Chair), Mary Lawson, Tom Mahoney, Petra Malinova, Kathy Molloy, Marcy Moore, Elida Moreno, Kathy O'Connor, Peter Rojas, Sheri Shields, Laura Welby

Members Absent: Kim Monda

Guests: Elena Chatcuff and Sarah Freeman - Student Sustainability Coalition, Charles and Lucas Grogg, Jenny King-*The Channels*, Laurie Vasquez

1.0 Call to Order

1.1 Approval of Minutes

A) April 20, 2005

M/S/C To approve the Minutes of the Academic Senate, 4-20-05 (Molloy/Barron)
 1 abst

B) April 13, 2005

M/S/C To approve the Minutes of the Academic Senate, 4-13-05 (Molloy/Lawson)
 3 abst

1.2 Approval of Agenda – so approved

2.0 Hearing/Discussion

2.1 Student Success Initiative – Kathy Molloy

The four major proposals that were focused on:

- For immediate implementation: Encourage departments to work on initiatives both on their own and collectively. To identify problems and solutions and share their findings/suggestions across disciplines. An opportunity for all faculty to get involved.
- Establish short courses as “bridge courses” for the average student, to help them polish/improve skills before attempting the next and more challenging level of courses.
- Provide more classroom tutors
- One-Stop-Shop – students also have many needs outside the classroom. To address those needs (child care, employment, etc.) at an east and west campus station/kiosk attended by a well-trained professional to assess and direct students to the appropriate place for assistance.

Because the college has a goal to achieve growth by increasing retention, this is an opportunity for faculty to receive support for student success initiatives.

2.2 Faculty Job Description

Agenda (p10). Specific suggestions:

#8) How do you measure “good faith” – Suggestion: begin sentence at “Conform”

#9) Who decides “might conflict”? Problem with “outside activities” – too broad

#7 and #14) How do you measure these on an evaluation?

Suggestion: Note with an asterisk those items that do not apply to adjunct faculty.

M/S/C To amend the proposal under “Other Professional/Academic Responsibilities” #8: begin the sentence with “Conform” (O’Connor/Chesher)

M/S/C To amend proposal under “Other Professional/Academic Responsibilities” #9:..replace “activities” with employment; replace “duties” with obligations and insert Education Code, after “Government Code” (Garey/Mahoney) 2 abst

M/S/C To amend under “Position Summary” last sentence: replace “are expected to” with shall (O’Connor/Garey)

M/S/C To amend proposal under ”Instructional Responsibilities” #7 and #14: Drop items #7 and #14 from the document (O’Connor/Schultz) 1 abst

M/S Move to accept the recommendation of AP for the Contract Instructional Job Description (Molloy/Lawson)

2.3 CPP – review of our earlier work, 4-20-05

Concern was expressed about visitor parking fees for performance events on campus: Evidence shows, if implemented, this would have a disastrous effect on attendance at such events.

These CPP items will be reviewed and evaluated at the next CPC meeting. All comments/concerns should be raised at that meeting.

2.4 Bond Measure Proposal – status

It would be important for the Board to know what the internal support for the Bond measure is. A rough draft of the bond measure survey was handed out. If the bond measure passed, funding would come from the sale of bonds that would be paid off through a tax on property owners in the district at a maximum of an additional \$25 per \$100,000 in assessed property valuation.

Concerns/Comments:

- Would like more detailed information on the SOMA program, how vibrant they are and plans on how the buildings/classrooms that currently house SOMA will be repurposed.
- More office space for adjunct faculty needs to be identified
- Rather than the vague all or nothing approach of the draft questionnaire, identify specifics with a sliding scale of strongly support to don’t support

Request/Suggestion: Send comments via email to EVP

3.0 Action

3.1 ITC Recommendation: to support DTC workgroup recommendation on Technology Replacement

The ITC chair recommends support of the #3 charge from DTC workgroup: Develop a replacement plan for the 05/06 thru 07/08 fiscal years. The cycle already exists – this is to extend that cycle and reduce cost.

The critical component: maintain a set aside replacement fund

M/S/C To approve the replacement cycle as recommended by the DTC workgroup in charge #3 “... to fund full replacements with Reduced Maintenance and Other, as per the Consolidated Projections worksheet within the Technology Replacement Workgroup Submittal Excel workbook. This assumes that the \$500,000 line item for Maintenance and Support will be moved into the General College Fund from the Fund 41 account. Although this estimate is slightly above the \$1,200,000 allocated for replacement of computers and associated technology equipment for each of those years, it is assumed that the savings realized through economies of scale from bulk purchasing will reduce those amounts. Fund 41 carryover will produce at least \$100,000 from the 04/05 budget cycle and thus will cover the 05/06 short fall. Additionally, the funding estimates for full replacement assume display replacement and we can choose to replace only the CPU if the budget requires it.”

(O’Connor/Mahoney) 1 abst

4.0 Reports

4.1 President’s Report

A) Grievance Policy Status

Draft was handed out. Suggestions/recommendations are requested.

B) Recommendation on Student Sustainability Project

The recommendation from the Senate was that the students would be provided guidance and help from the Senate Steering committee. The students have an open invitation to attend any Academic Senate Steering meeting. The next meeting is scheduled for May 4, 2005 at 3:15 p.m.

C) Statewide hearing on “Strategic Planning”

Peter Haslund and Kathy O’Connor to be in attendance May 4, 2005. Due to limited resources and staff, what is the best way for the System Office to go forward? Participants will have an opportunity to provide input on priorities and challenges. The Board of Governors has directed the System Office staff to complete the strategic plan by January 2006.

D) The “Red and White” awards recipients will once again be announced and presented by faculty. A one-minute time limit will be imposed on presenters.

E) District Policies on the Web – the site is not user friendly. We need a grid, an index, search capabilities and navigation links. Volunteers are needed to create/develop a template. Suggestion: Ask the webmaster for assistance.

F) Committee sign-up information was distributed to Senators to begin the sign-up process for Fall 05 committee membership. It was suggested that Committee Chairs may want to refer to the Block schedule and adjust start times to conform with the new schedule template.

G) Senators were requested to set aside Wednesday, August 24, 2005 for the Academic Senate retreat to be held at St. Mary's.

4.2 EVP Report

The hiring process has been completed.

4.3 Committee Liaison Report

A) Parking subcommittee – Tom Mahoney

The following recommendations/suggestions/findings were made:

- West Campus parking structure, lower level - Extend "Staff Only" parking until 7:00 p.m.
- Campus Security to maintain a highly visible and proactive posture, especially during the first three weeks of each semester.
- Reduce the number of "Medical" parking spaces - convert them to "Staff" parking spaces.
- New student information: Incorporate MTD bus routes, schedules, and "How to.." take the bus, information on car-pooling, a map indicating where to and where not to park on campus. The "Harbor" parking pass should be encouraged.
- Develop a video presentation on parking and transportation options to be played for students who are in line registering for classes.
- Add information to the PIPELINE about "Traffic Solutions" and carpooling so students can have 24/7 access.
- Explore possibility - Three churches within walking distance of SBCC may be willing to rent to SBCC staff and students the use of their parking lots during the week..
- To encourage the use of Pershing Park parking spaces, especially in the evening, improve street lighting along the access road between Pershing Park and SBCC. This is also seen as a security and safety measure.
- Satellite Parking – explore the possibility of parking areas such as the fairgrounds, and the use of "shuttle" buses to encourage faculty, staff, and students to park off campus.
- Explore/Establish a vanpool operation – "Traffic Solutions" has information on a number of successful vanpools.
- MTD Bus Passes – Provide free MTD bus "swipe" cards for faculty and staff.
- On-campus-shuttle bus – Consider a shuttle bus between East and West campus, lower parking areas, beach parking, and Pershing Park parking areas, especially during the evening hours.
- Student lockers – create storage lockers for students to store books, equipment, etc.
- Bicycle lockers – explore creating bicycle storage lockers (similar to UCSB) to increase the use of bicycles by faculty, staff, and student commuters and reduce bicycle thefts.
- Parking Coordinator – Recommend a full-time "Parking Coordinator" to coordinate with the appropriate federal, state and local agencies that might provide funding or other assistance to implement some of our recommendations.

M/S/C To accept and endorse the Parking subcommittee report
(Mahoney/Molloy)

5.0 Adjourn