

Academic Senate
M I N U T E S
May 18, 2005
4:00 p.m. – off campus

Members Present: Barbara Bell, Susan Broderick, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund (Chair), Mary Lawson, Kathy Molloy, Marcy Moore, Kathy O'Connor, Peter Rojas, Jan Schultz, Laura Welby

Members Absent: Blake Barron, Tom Mahoney, Petra Malinova, Kim Monda, Elida Moreno, Sheri Shields

Guest: Julie Hendricks

Call to Order

Approval of Minutes - May 11, 2005

M/S/C To approve the Minutes of the Academic Senate, 5-11-05 (Bell/Molloy)

Approval of Agenda – so approved

Information

State Chancellor's Office Strategic Planning Session (Kathy O)

Ms. O'Connor announced that the Chancellor's Office would now be known as the System Office. The System Office scheduled ten strategic planning sessions throughout the state. Peter Haslund, Kathy O'Connor, Jack Friedlander, John Romo, Lynda Fairly, Liz Auchincloss, Andreea Serban and Kay Alexander represented SBCC at the strategic planning session held recently in our area.

Julie Hendricks – Potential Bond Measure Projects

Ms. Hendricks handed out a list of proposed projects under consideration if the Board of Trustees should decide to go ahead with the possibility of a Bond measure. In the event that the proposed bond measure does not go forward, Ms. Hendricks suggested that many of the projects could become part of the comprehensive Master Plan; something the college also needs to develop. Many of our existing buildings are in need of an upgrade and some have been targeted for expansion. The proposed parking structure locations were also discussed. The possible sites are: 1) A deck for the existing west campus parking 2) Under the walkway bridge 2) Pershing Park some existing parking 3) North side of Marine Tech

The information was provided to allow for an informed decision to be made about the bond measure in general and about the possible projects. Senators who wish to voice an opinion to your Trustees may do so at the May 21, 2005 BOT study session in BC 214.

Comments/Recommendations:

Support for the bond would be much greater if priority is given to faculty office space and more classrooms

The SOMA building is already state funded – the bond would be for costs over and above what the state has allocated toward the project
All Divisions should spend time discussing this issue over the summer
Put together a task force directed toward stakeholders about (the master plan) what the needs are and the implications

M/S/C To the extent that the proposed bond measure is intended to address identified program needs and campus infrastructure deficiencies the Academic Senate encourages the Board to at least do the preliminary planning and survey to determine the reasonable likelihood that such a measure could succeed (Garey/Schultz)

The Fine Arts Division announced that an election for a Second Senator will be needed. The election results to be announced at Summer Session.

The Social Sciences Division announced they would also need to hold an election, fall semester, for a Second Senator.

Kathy O'Connor and Tom Garey have been reelected as their Division Senators for the next three years.

The installation of the Academic Senate President-elect will officially take place during the fall in-service.

To the outgoing Academic Senate President, Peter Haslund: There was the traditional exchange of parting gifts followed by a reading and presentation of the "Certificate of Appreciation" .

Outgoing Senator and chair of the Faculty Recognition Committee, Mary Lawson, was also acknowledged for her outstanding service to the college and the Academic Senate.

Hearing/Discussion

Grievance Policy – summer working group

Members of the Senate were requested to provide feedback to members of the Grievance Policy working group (Peter Haslund, Tom Garey, Kathy Molloy) before the official meetings are to begin. The goal is to have a draft proposal available by next fall.

Parking: Request to form an integrated working group by John Romo

It was announced that two faculty volunteers would be needed to serve on John Romo's working group. Laura Welby volunteered her services.

The sub-committee's report on parking and transportation, with the Academic Senate's approval, shall be forwarded to Joe Sullivan and John Romo and John Dafoe.

M/S/C To support and commend the Parking sub-committee report and that said report to be presented to the proper campus administration and authorities (Bell/Molloy)

Action

Faculty Job Description

Friendly amendment approved: item #9 – pg 12 and item #9 - pgs 9. Item 9 and Item 12 should state:

“Report to Dean and Department Chair outside employment which would conflict with contractual obligations of SBCC employment to the extent required by Government Code, Education Code, and District Policies.”

Suggestion for consistency defeated: pg 10; add new sentence to teaching and non teaching job descriptions. “Teaching load units may be distributed between lab based and lecture based TLUs.” after “...member’s responsibilities.” and before “Faculty members...”

Page 9 - Asterisks were placed before item number 5 under “Related Instructional Responsibilities” and item numbers 1, 2, 3, 4, 6 and 9 under “Other Professional/Academic Responsibilities” to identify those items that do not apply to adjunct faculty. This was approved and an explanation should be provided in the job description(s).

It was noted that the reference to the Office Hours requirement: one hour for each 7 hours of instruction (and 12.5% differential pay for adjunct instructors) cannot be found anywhere in District Policy. An old faculty handbook 1999 makes reference to one hour for each 6 hours of instruction. There is reference to the 12.5% differential for instructional adjuncts however there is no explanation as to what the 12.5% differential is for. There is also no reference to Summer office hours.

M/S/C A friendly amendment to direct the Job Description(s) to the I.A. executive board for concurrence with recommendations and then to be directed back to the Senate for the Summer Session (Garey/Bell)

M/S To accept the recommendation of AP for the Contract Instructional Job Description (Molloy/Lawson)

Election of Academic Senate Vice President for Fall 05-Spring 06

M/S/C To nominate and to elect Esther Frankel as the Academic Senate Vice President for Fall 05-Spring 06 (Molloy/Garey) 1 abstention

Reports

President's Report

Committee Information received – thus far:

1. Faculty Professional Development Committee
2. Faculty Recognition Committee

The year-end committee reports received thus far were handed out.

College Plan planning sessions by CPC in June. Input Requested:

The process of developing and updating the college plan will be the focus of the CPC sessions in June. Thoughts/suggestions/recommendations from Senators were requested. Please remit to Peter Haslund.

Resolution on Sustainability: Request for support from student coalition.

Tom Garey and Blake Barron have volunteered to help the Student Sustainability Coalition with their proposals.

Recommendation: The LEED certified “green building” and sustainability concept should be an integral component of all design and construction projects planned and developed for this campus.

M/S/C To endorse the philosophy of the Student Sustainability Coalition with significant consideration to be given to LEED certified “green building” as a key component of all design and construction projects slated for the SBCC campus and that Peter Haslund convey this endorsement to the BOT at the 5-18-05 study session (O'Connor/Molloy)

Summer Task Force – (K. Molloy)

Ms. Molloy reported that Divisions have responded very favorably in their interest to serve on the Summer Task Force. Ms. Molloy wanted to remind Senators that not all Divisions have responded and to please continue to get the word out to those that may be interested and to get back to her as soon as possible.

EVP Report

Major upgrade projects to be completed when classes are not in session: A211 and seating in the BC Forum.

SIS update: The process is in the final stages of evaluation. A recommendation should go to the Board this July. Demos are being held for the HR and Finance portion to determine capability and quotes for these elements have been requested.

Target implementation date: Spring 07 for Summer/Fall 07.

Summer enrollment is up 12% and classes are being added.

Adjourn

C:SEN MIN 5-18-05

Approved 7-18-05

Academic Senate Meeting