

Academic Senate  
MINUTES  
**September 12, 2007**  
3:00 - 5:00 p.m. BC214

Members Present: Ignacio Alarcon (Chair), Armando Arias, Barbara Bell, Susan Broderick, Cathie Carroll, Tom Fitzgerald, Jack Friedlander, Tom Garey, David Gilbert, Kelly Lake, Ray Launier, Linda Lowell, Kathy Molloy, Kim Monda, Marcy Moore, Mimi Muraoka, Dean Nevins, Kathy O'Connor, Jan Schultz, Dan Wrentmore, Ana Maria Ygualt, Oscar Zavala

Guest(s): Jamie Hefetz, John Romo, Alice Scharper, Shawn Tallant

**1.0 Call to Order (3:00-3:05)**

1.1 Approval of Minutes – July 18 (pgs 2-8)

M/S/C To approve the meeting Minutes for July 18, 2007 (Nevins/Lake) 2 abst.

1.2 Approval of Agenda.

M/S/C To approve the Agenda (O'Connor/Nevins) Unanimous

**2.0 Information (3:05 – 3:20)**

2.1 Welcome to Armando Arias, new senator for Technologies Division.  
The new senator was introduced.

2.2 Partnership for Student Success Year 1 Evaluation packet (PSS Leader Team will come to Senate on September 26). (pgs 9-30)

Senators were asked to review the information in preparation for the PSS Leader Team visit at the next Senate meeting.

2.3 Proposed agreement with Antioch University (presentation September 7).  
The meeting was very constructive and informative. The next step for Antioch: to prepare a 'needs assessment'. As further details emerge they will be brought to the Academic Senate.

2.4 Presidential search status.

The BOT study session with the presidential search consultant will be taking place tomorrow (September 13).

2.5 Alternative Transportation Week proposal for a Transportation Board presented by Jamie Hefetz and Shawn Tallant of SBCC Commuter Programs.

Mr. Hefetz and Mr. Tallant reported on their continued efforts to spread the word about all the transportation options and alternatives available and to encourage everyone to be proactive, involved and become a part of the solution. They would like to have the support of the Senate and together:

- Work with other non profit community members/organizations
- Develop alternative transportation solutions
- Write and pass a symbolic resolution

EVP: It is very important to get this critical information to all new and returning students prior to the start of the school semester. Even two weeks into the semester is too late for students.

2.6 Personal Development Curriculum Coordinators 07-08. Keith McLellan memo attached. (pgs 31-32)

The EVP reported:

Last year the senate looked at the issue of who had responsibility for the Personal Development courses. The result was each area would be responsible for their own PD course(s) with the exception of PD 100, which had the most sections and faculty to coordinate.

Through the normal process to request augmentation and/or a leadership stipend the Committee on Non-Teaching Compensation could not identify a funding source from current and/or past I.A. agreements. In the interim the EVP has granted funding on a one time basis for the stipend request. The one time funds have been exhausted and the Instructors' Association is looking into the matter.

Note: The faculty-administration study/work group has no authority to assign funding. They identify the process.

2.7 CPC rankings 07-08 status.

CPC rankings 07-08 have not been brought to the Board of Trustees. At the earliest, President Romo will bring them to the October meeting. The reason for this delay is that end of year balances for 06-07 are not finalized yet.

2.8 Thank you to Laura Welby for chairing the Faculty Recognition Committee. The Senate President announced that Ms. Welby shall be the FRC chair this fall.

2.9 Other

- A) The FPDC will need to find a new chair to replace Dixie Budke.
- B) The FPDC grant proposal deadline is Friday, September 14.
- C) Sabbatical Leave proposals are due September 24 for 08-09.
- D) Accreditation workshop at College of the Canyons Monday, September 17. Contact Dr. Darla Cooper if you are interested in attending. Recommendation: Mark Ferrer should attend the workshop.
- E) If any one is interested in being part of an accreditation visiting team please return the form (handout) to President Romo. This is a very good opportunity to learn more about current accreditation standards.

### **3.0 Hearing/Discussion (3:20 – 4:40)**

3.1 President John Romo

President Romo began his address to the Academic Senate by affirming that although he is in his last months of his tenure as President he is determined not to become a 'lame duck' President. There is a lot to do and together with Educational Programs and the Academic Senate he believes that the important work can be carried out. President Romo cited how well everyone worked on the Partnership for Student Success, an example of how good work can be done in a collaborative manner.

President Romo identified the following issues on which he would like to work:

- A. Get involved with the Community College Initiative – On the Feb 08 Primary
- The initiative would lower the fees for students to \$15.00 and fees would increase over time based on the inflation factor formula vs the spike when there is a budget crisis.
  - The initiative would change the funding mechanism, the formula for how the money is split so community colleges would not be as dependent to K-12 within the Prop 98 funding. If passed, the forecasts indicate that SBCC would benefit by receiving over \$5 million in ongoing funding from the redistribution of Prop 98 funds.

Twenty-year Projection: K-12 enrollments are expected to decline, and Community College enrollments are expected to go up. Current funding is tied to K-12 enrollment.

Concern about CTA's position: would they oppose the initiative or just not endorse it.

Discussions/forums to inform on the initiative can and will be held.

- B. The district should give consideration to going out for a local bond to protect our infrastructure. After the passage of Proposition 39, lowering the threshold for passing a local bond from 63.7% to 55%, the state of California has unofficially declared that capital construction is a responsibility of local districts because of the greater capability to pass a bond. Out of 72 districts 67 have passed at least one bond. We are one of five districts that have not passed a bond. There is no ongoing money in the budget for major maintenance.

President Romo discussed the following steps he intended to take:

- A consultant will be available at the next Board study session to discuss a variety of funding options that Boards have for capital construction projects.
- A consultant will be brought in for a college colloquium: "What are the steps for going forward with a bond."
- A final recommendation to encourage the Board to commit to a general obligation local bond in Fall 2008 to be presented at the October Board study session.

The EVP commented on the difference between the last bond measure and the one being proposed. The last bond measure had the appearance of unmitigated growth (new buildings created a concern on campus about staffing and maintenance). The bond measure being proposed is very different in nature. The bond measure being proposed would protect our infrastructure and leverage state funding for modernization projects. Note: New buildings can only be built to replace existing or temporary buildings.

- C. President Romo would like the college to be involved in a statewide initiative led by Foothill/De Anza college to explore the availability of open source material as an

alternative to commercial textbooks. President Romo believes that if we as a system do not figure out a way to stop the escalation in textbook costs the legislature may act. We need to be part of the solution.

D. State certified college certificates: President Romo believes that if a college offers a certificate in the vocational areas the recipient would/should be able to demonstrate a certain proficiency in the basic skills areas of reading, writing and mathematics.

Comment: With the new Title 5 changes occurring the recommendation from the Systems Office is that each institution take on the issue of requirements for certificates and establish English and mathematics minimums for all certificate programs including the new 12-17 unit certificates.

E. It is imperative to better utilize classroom facilities. Options may include the offering of more classes on Friday and Saturday (with possible Monday/Thursday, Tuesday/Friday, Wednesday/Saturday configurations), and between the primary fall and spring semesters and six-week summer terms. President Romo suggested that we need activity going on year-round. The state considers this an underutilized campus and it affects the status of future state funding for capital projects.

Comment: There would also need to be full service available for the increased year round activities.

Additional items:

- Mr. Romo announced the Board had authorized the Drama/Music working drawings for the unfunded portion of the Drama/Music Building modernization.
- Budget: We should know by the October Board study session the ending balances for 06-07 and what our real ongoing funding will be.

3.2 Proposed resolution in support of Drama/Music remodel funding. (p 33)  
This is primarily a reaffirmation relative to the approved Long Range Capital Construction Priorities from last year.

There is a real need to have everything done all at once for the Drama/Music remodel instead of having the approach of constructing a flawed building from the start. There are serious structural defects that have and will cost the district highly to correct. The situation hampers what we do instructionally and educationally and it already presents a health and safety hazards.

The current proposal going to the Board is for working drawings and approvals to create a second bid document and to allow more time to look for the additional funds needed.

M/S/C To move the proposed resolution in support of Drama/Music remodel funding to action (Molloy/O'Connor) Unanimous

M/S/C To approve the proposed resolution in support of the Drama/Music remodel funding (O'Connor/Molloy) Unanimous

3.3 Letter to chairs regarding new/replacement positions. (p 34-37)  
Same criteria as last year, different dates. In an effort to make the process more thoughtful and less onerous the Senate discussed the hearing process and possible exemption from: 1) the written proposal 2) a formal senate hearing.

Determinations:

- ❑ Direct replacement – someone leaving now that needs to be replaced – not someone that left years ago and is being requested as a replacement.
- ❑ Direct replacement or whether the department is asking for something completely different.

By Oct. 5 we will know who/where the replacement positions will be and the data for those departments should be available for the October 10 meeting. If there are no obvious red flags those positions would be exempt from the hearing process.

- ❑ If someone does not get a hearing exemption they would be able to appeal and know with sufficient time to prepare their senate hearing.

M/S/C To request the EVP to develop and add to the announcement letter for new and replacement faculty positions, provisions to allow departments with direct, currently occurring vacancies to request exemption from the requirement to present a formal proposal and hearing presentation to the Senate for replacement. The granting of such exemption is to be based upon stable or improving department enrollment and WSCH/FTES data. Such provisions are to provide for timely review by the Senate of the requisite data and review of the recommendations of the Dean and EVP, followed by notification of the affected department chair of the exemption, when granted or denied, in a timely manner. (Garey/O'Connor) Unanimous

M/S/C To move to action and move to approve (Molloy/Zavala) Unanimous

3.4 Senate Priorities 2007-2008.

- ❑ The Presidential Search
- ❑ Deferred maintenance of facilities
- ❑ FTFO and International/Out of state students
  - Faculty-administration workgroup issues (full-time position being lost?)
- ❑ Follow up on Lana's work on policies and HRLA policy renumbering
- ❑ President/Superintendent's priorities outline for the Senate

Senators asked to get feedback from their Divisions on priorities.

3.5 Institutional Student Learning Outcomes. (handout)  
President Alarcon to the Senate: approval needs to be in place soon. At least approved in concept for the mapping of the course SLOs and potentially for CPC and the college at large, as we work on the college plan 08-11, which will need to address ISLOs.

- ❑ Concern about Critical thinking 1.2c and 1.2d. How would you measure “sees new possibilities” and “uses imagination”  
Suggestion: add/replace with “the ability to generate a multitude of solutions”...Also see: 1.1e it may be repetitive.
- ❑ IV 4.3 remove “value”
- ❑ II. \*2.5 Visual Communication – concerned about the requirement

Caution: Be careful not to make this too parochial. This is a general document applying to all of our students and to what we do as an institution and we will ultimately be held accountable for.

EVP: When we do our self study we will be evaluated on this.

#### **4.0 Reports (4:40 – 5:00)**

##### 4.1 President’s Report

##### 4.2 Liaison Reports

Senator Monda reported that P&R was concerned about the proposed BP 4560 and why it has not gone to the Board. Response: it has not been approved by the Senate.

##### 4.3 EVP Report

With respect to Basic Skills – the bill is headed to the governor and he has until October 14 to veto or support the bill. Accountability measures and how data is reported, all related to MIS, have been added.

#### **5.0 Adjourn**