

Academic Senate
MINUTES
September 13, 2006
3:00 p.m. - BC214

Members Present: Ignacio Alarcon, Blake Barron, Barbara Bell, Eric Borlaug, Susan Broderick, Dixie Budke, Cathie Carroll, Esther Frankel, Jack Friedlander, Tom Garey, David Gilbert, Kelly Lake, Ray Launier, Linda Lowell, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Kathy O'Connor, Jan Schultz, Sheri Shields, Oscar Zavala

Member(s) Excused/Absent: Elida Moreno

Guest(s): Mark Ferrer, Nick Mukhar (*The Channels*), Geoff Thielst

1.0 Call to Order (3:00-3:05)

1.1 Approval of Minutes –July 24, 2006

The meeting Minutes for April 26, 2006 were approved without objection.

1.2 Approval of Agenda – so approved

2.0 Information (3:05-3:10)

2.1 Introduction of new Fine Arts Senator

The second Fine Arts senator, Linda Lowell, was introduced by President Molloy.

2.2 Status of Adjunct Senator election

Ms. Molloy appointed Marcy Moore as the interim Adjunct Faculty representative until the official voting results are known. The vote for Adjunct Faculty representative has begun and will be in effect until 4 p.m., Monday, September 18 when all ballots are due. An announcement will be made thereafter.

2.3 Ignacio Alarcon has been appointed to State Senate Basic Skills Committee.

2.4 Banner Update next meeting – The plan is to have Dan Watkins give the Senate a presentation on where we are with Banner and time will be given for questions after his update. Dan is looking for a faculty member to serve on his Banner Implementation Steering Committee. Kathy O'Connor volunteered to serve on the steering committee.

2.5 Senate committee charges (handout)

The 2006-2007 proposed list identifies the additional assignments for each Academic Senate committee. The assignments listed are above each committee's regular committee responsibilities.

2.6 Evaluation Plan for SSI

The evaluation of the Student Success Initiative was developed by and/or in collaboration with those individuals who had proposed recommendations or initiatives for the SSI. The proposed standards are very reasonable.

2.7 Ms. Molloy announced that Jason Walker, Faculty Pipeline site designer, is looking for faculty to participate in the development of the Pipeline site. Senator Ray Launier has volunteered his services.

3.0 Hearing/Discussion (3:10-4:30)

3.1 Report from President John Romo

John Romo began by stating that he is always happy to meet with the Senate. Some vacancies have occurred: VP of Continuing Education, Lynda Fairly, announced that she would be retiring. Pablo Buckelew will serve as the interim VP of Continuing Education/Adult Ed. Pablo will continue to be involved with some of his credit area projects such as Professional Development Center and the Construction Academy. Pablo will also be working at integrating the credit and non credit programs and will continue to work very closely with Jack Friedlander. President Romo continued by stating that he would be reviewing the position for how it might be permanently restructured. When the position is announced in January, President Romo felt sure that Pablo would be a strong candidate.

The state has defined the core areas of Adult Ed, and they are as follows: Adult Basic Education, Adult High School, ESL, Citizenship Education, Career/Technical Programs. Those programs are eligible for the new funding, which will be at about 70% of credit funding. Colleges with large Adult Ed programs will be pushing for 90% funding. There will be more requirements for courses offered in Adult Ed to be eligible even in the core areas, and most of those requirements involve demonstrating that the courses lead to transfer to credit or employability. If these can't be demonstrated, courses will not be funded. The College will be moving in a much more substantive way on integration of credit and non-credit.

President Romo announced the PowerPoint presentation from the Budget Forum would be posted on the intranet. It is from the perspective of the State budget and how that affects SBCC overall from 2005-06 and what is being budgeted for 2006-07.

President Romo emphasized that 2005-06 was a good year where the governor and the legislature were very supportive of community colleges. SBCC's summer sessions for credit and non-credit were very strong. The drop in the enrollment fee for spring should make spring enrollments even stronger than fall. There were sizeable ending balances from 05-06, and we have \$5 mil beyond our minimum 5% contingency budget and that overage will carry forward into this fall.

President Romo announced that some estimates for a few projects have been given to CPC and the BOT. These include the following:

- \$1 mil for the Sports Pavilion renovation overage
- \$75 thousand for server upgrade – to keep it from crashing
- \$300,000 for unbudgeted Banner Implementation costs

He emphasized that the primary consultation body to the SBCC President is CPC. Primarily he looks to the CPC where the Academic Senate has five representatives.

Some questions and answers followed:

Tom Garey - CPC is the central body for allocating resources, i.e. budgeting and planning. However, the Senate should be providing support directly to the President as well as through CPC.

President Romo answered yes when asked if he would be willing to come to a department/division meeting to answer any questions/concerns.

Is there declining enrollment? The EVP responded:

SBCC is up overall 3.45% - 520 more students for census than last year. For the state (which is how we get funded) we are up 3.67%. We're up over 2.5% for California students taking 12 or more units. Non California resident enrollment is up 1.14%. SBCC is up almost 6% total in international and out of state students combined. The EVP projected a large increase in dual enrollment as well as the personal development classes for this fall. All combined would make a total of 3.5% more FTES. If there is good spring enrollment, we should meet our FTES funding target plus repay or make up the 127 FTES deficit that were borrowed from the Summer Session. This time students waited until the last minute to enroll. There are also fewer no shows this time. We have reversed the trend of declining enrollment.

Reminder: The Capital construction and new projects are DRAFT – and not major maintenance.

President Romo continued with the parking structure. We have budgeted \$6 million for the parking structure and costs keep going up monthly. The BOT has approved proceeding with building the parking structure. Total cost - \$11 million dollars. It needs to go through the Coastal Commission. The additional funds for completing the parking structure will come from a worker's comp reserve; because we are no longer self-insured, we do not need to have this large reserve.

Infrastructure and Accessibility are very important to him. There is 1.8 mil set aside for major maintenance projects.

On shared government: President Romo expressed his personal commitment to shared governance. He feels that we all need to keep being creative on how to make shared governance work better and more speedily, where people feel invested but where the process can move along much more efficiently than what we currently have. Faculty are busy and shared governance responsibilities are beyond the standard job requirements. The Senate requires two hearings, one for discussion and one for action, and the meetings occur only twice a month. Shared governance to JR would be greatly enhanced if groups could meet every week. He feels it's a slow process and remarked "Is there a problem with shared governance? Sometimes we make mistakes. Some [members of the Administration] have not had as much experience as others."

He reminded the Senate that "If you feel I'm not committed to shared governance or its not working, invite me to your meetings and tell me directly. There are still elements here that feel distrustful." This distresses him especially about some of the conclusions that are drawn from no reasonable evidence.

Tom Garey: You do not take things to consultation and have the ultimate product be different. If they are modified or adjusted they need to go back to consultation. The issues over the years are when administration felt something wasn't a consultation item. The complaints are not about shared government. The past has shown that groups do have good ideas and if you bring things to them earlier - good planning is a result.

Romo: The BOT does not like getting things of great magnitude at the very end. The plan is to change the procedure and give the BOT information earlier. The question/situation is how much work do you do before you put it on the table. It says draft don't be intimidated!

Transparency and timeliness – there has been a marked improvement since (JR) has been here.

President Romo talked of brainstorming with the Foundation and building a fundraising plan from our college plan. The driver and content of the plan will go through consultation. He reminded everyone that not everything "we" think is worthy has a fundraising appeal to a donor. Currently the college is not in a budget crisis and can think in a broader, more creative fashion.

He feels there is excellent leadership at our Foundation, and the Director believes the Foundation can raise \$10 mil every year.

He said the foundation would be receiving a core list of specific major initiatives consistent with the college priorities that have the potential for fundraising.

Everyone needs to be receptive to something that's good at a department level that a donor may want to support. There is a form when someone wants to receive Foundation assistance that becomes a basis for consideration by the Foundation. This form goes to the dean, the EVP, and the President before it is forwarded to the Foundation.

He reminded everyone that Barbara Ben-Horin is evaluated on her success for raising money for college priorities. She cannot put her staff time and energy to other things to the detriment of not making the target for the priorities. The foundation's priorities will be the four or five core items identified and their focus will be to raise funds for those college items.

Individual department projects: These would be conditional, meaning that the initiator/department would be responsible for the fundraising through the Foundation.

3.2 Recommended Completion of Department/Unit SLO Plans

At the Academic Senate retreat, it was determined that there should be further discussion. The EVP would like to have each department/unit complete a plan for how they are going to complete the development and implementation of the SLOs. The document contains some specificity as to what should be included in the plan. By 2009 the goal is to have SLOs available for all classes/programs and rubrics for assessing the SLOs. It is something that the accreditation team would like to see incorporated as routine and documented as a core effort in advancing student learning and student success as an ongoing institutional process.

There is no requirement as to where the SLOs are to be posted. The EVP suggested:

- SLOs posted in the Course of Study Outline
- Rubrics posted in the Syllabus

The EVP also suggested that the SLO Steering Committee should be the review body, where the major area of focus would be on institutional SLOs and how they should be implemented. The committee will forward their recommendations to the Senate.

The evaluation of SLOs would be based on the fact that they have been built into the processes for improvement at the department/unit level and not to be used for evaluation based on student results and figures.

This will be continued at the next Senate meeting. Senators were asked to send questions and concerns to the EVP and Mark Ferrer before the next meeting.

3.3 Revisions to Student Discrimination Policy

Ms. Molloy announced that VP of HR/LA, Sue Ehrlich, has been invited to the next Senate meeting to discuss the policy. Senators were asked to carefully review the policy and bring back their comments/recommendations at that time.

3.4 Senate priorities (handout)

Ms. Molloy went over the draft of priorities that the Senate suggested for the 2006-2007 academic year. Several items have been referred to appropriate Senate committees. The other items will be discussed at the next Senate meeting.

3.5 Department Program Review restoration

The EVP presented the revised Department/Program review process. The process does not require that each point in the review be addressed, only those that are relevant to the department/program being reviewed. The report to be called "The Self Study Summary" should be brief, not to exceed three pages, and the preferred format to be comprised primarily of bulleted sentences or outline format.

4.0 Action (4:30-4:45)

4.1 Fall 2007 calendar

The concern was focused on the possibility of two Monday holidays during the Fall 2007 term.

M/S/C To accept the calendar as written with the exception that the Veterans' Day Holiday observance be moved to Friday, November 9, 2007, pending any official notification or information from Allison Curtis, Director of Admissions and Records, to the contrary (Schultz/O'Connor)

5.0 Reports (4:45-5:00)

5.1 Liaison Reports

Tom Garey - CPC Report

Tom Garey reported that the budget is as healthy as has been seen in over 31 years. Total estimated revenue this year is 10% more than last year's \$72 million, with ending balances approximately \$11.9 million. The budget is in place pending adoption of AB361., the legislation that allocates equalization funds. The budget as it stands now includes the distribution of the COLAs; it does not include the additional cost of benefits, the third and final reclassification study implementation, and other costs that result from the current negotiations. It's not a grab bag. The demands on the \$11.9 million begin with the BOT mandated reserve of \$3.8 million (5%) and the overruns that President Romo mentioned: 1) the Sports Pavilion renovation project \$1 million overage 2) server upgrade of \$75 thousand 3) Banner implementation cost of \$300,000. Aside from the three urgent needs identified by John Romo, all other infrastructure/maintenance needs are to be deferred until after negotiations are concluded.

There are two pots of funds being addressed:

- The end of year balances (not ongoing funds and should not be committed to ongoing costs)
- New revenue from growth and equalization

Kelly Lake – Liaison to Faculty Recognition

Kelly Lake reported that the Faculty Recognition Committee would like to have full divisional representation on the committee. Senators from the unrepresented divisions were asked to please encourage their constituents to serve on the Faculty Recognition Committee.

6.0 Adjourn