

Academic Senate
M I N U T E S
September 28, 2005
3:00 p.m. - BC214

Members Present: Blake Barron, Susan Broderick, Jane Brody, Jim Chesher, Esther Frankel, Tom Garey, Ed Inks, Peter Haslund, Kelly Lake, Ray Launier, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Elida Moreno, Kathy O'Connor, Peter Rojas, Jan Schultz, Sheri Shields, Laura Welby, Joey Williams

Members Absent: Jack Friedlander

Guests: Ignacio Alarcon, Jared Blankenship (*The Channels*), Marilynn Spaventa (subbed for EVP)

1.0 Call to Order (3:00-3:05)

- 1.1 Approval of Minutes – Sept. 14, 2005
So approved w/minor corrections– no objections.
- 1.2 Approval of Agenda
Added information item from Peter Haslund.
So approved – no objections.

2.0 Information (3:05-3:15)

- 2.1 Introduction of Student Representative, Joey Williams
Mr. Williams was introduced as the new Associate Student Body President, and he will also serve as their representative on the Academic Senate.
- 2.2 Dates for State Senate Plenary Session: Nov. 3-5.
The Fall Session will be held in Pasadena. Ms. Molloy wanted some guidance as to how priorities should be established for Senators/chairs/faculty that would like to attend. According to tradition the Senate President and Curriculum Committee chair have priority. It would also be appropriate for the past President or President elect to attend. The general consensus: There is real value to be gained from participation and that at least two to three should attend with expenses paid.
- 2.3 2005-06 appointments by the Academic Senate for California Community Colleges: Kathy O'Connor, Curriculum Committee and DETAC; Karolyn Hanna, Educational Policies Committee
Ms. Molloy announced the appointments of Kathy O'Connor and Karolyn Hanna to the State Curriculum Committee and DETAC and Educational Policies Committee respectively.

Note: Kelly Lake has been nominated for a position with our regional California Community Colleges System Office consortium, CCCSO Region 6, South Central.

2.4 Possible Community College Initiative

The Board of Governors for the Community College system is in the beginning stages of putting forth an initiative to separate community colleges from K-12 (with no objection from K-12) and create a new system to change the current methodology/process of funding through the Department of Finance.

The question was raised: How might this affect the funding guarantees in PROP 98? It would give K-12 a larger share of those funds and create a need to establish a separate funding mechanism for community colleges.

A copy of the Board of Governors draft proposal was requested.

2.5 Timeline for Physical Science remodel: summer 06; Drama/Music remodel: summer 07; SOMA (if funding): summer 07

Update on the revised schedule: The start date for the Physical Science remodel has been moved to Spring 07. The SOMA timeline is uncertain. There may be additional money for the SOMA building from Prop 55. The unused money from the proposition may be reallocated towards the project.

2.6 Revised format for Student Success Initiative proposals The new version was distributed.

2.7 Film Studies department name change Ignacio Alarcon, Curriculum Advisory Committee chair, announced the Film Studies department name change request was approved at the last CAC meeting. The new department name: Film and Television.

2.8 Formation of a new Educational Programs Committee The new committee: Multi-Cultural/Diversity Committee. A draft of the charges and membership was distributed. Committee details are still to be determined. This will become an Educational Programs committee. The diversity component would also include students from the DSPS area.

Peter Rojas suggested that a charge could be developed where the committee would also be responsible for providing valuable input to the Student Equity Plan.

Suggestion: add a senate liaison to the committee.

2.9 FTFO revised

SBCC has received from the Chancellor's office the projected FTFO estimate for new growth positions: The FTFO is currently four; SBCC had projected nine.

This number is the minimum number of faculty we must appoint - not what we can appoint. How many new faculty would the administration be willing to fund? The Senate could recommend funding and appointing more positions. Out of the projected four new positions one was given priority ranking by the Senate last fall and leaves only 3 remaining FTFO positions to be filled.

- Possible discussion item for the joint Senate/BOT meeting October 12

Note: There are approximately 5 faculty positions from Nursing and cosmetology that are not counted toward the FTFO.

The current formula creates a constant unending need for growth.

- A possible question for the Board: Explain/clarify their position on growth.
 - Philosophical position 1) Do we want growth in positions because we need them and give up the argument for infrastructure (adjunct offices).
 - or.....
 - Philosophical position 2) Fight for the infrastructure position and accept the allotted growth.

2.10 Peter Haslund's information item moved to end of discussion items.

3.0 Hearing/Discussion (3:15-4:00)

3.1 Agenda for joint meeting with the Board

The Board of Trustees has shown great interest in the "Student College Experiences" and "Successful Completion of Courses" Surveys.

Question: Would the Senators prefer an agenda that corresponds to the BOT's interests or would the Senators prefer the Board to respond to questions/items of importance to the Senators?

EVP input (via M.S.): the BOT has an interest in the surveys, however, the Senate should determine the focus of the Agenda.

Suggestions for discussion items:

- Growth and the Boards observation
 - More in depth discussion about faculty concerns
 - Faculty response to the Survey results/statistics
 - Number of hours students study per week
 - Discuss with BOT how they could help faculty with the Student Success Initiative by working with the state Trustees organizations to enact change through legislation on issues like:
 - prerequisites
 - fees
 - How can the Board assist faculty?
- Better yet..
- What can we do together to improve what we do here? With the goal of recognizing more specifics of what faculty do.
 - Where do we want to go as a college?
 - Support environmentally friendly issues and practices
 - Invite/encourage the Board to sit in on classes

The Senators were encouraged to email all suggestions to President Molloy. The meeting with the BOT and Senate will convene at 3 p.m. in the Gourmet Dining Room.

3.2 Grievance Policy: Administration draft
Discussion was postponed on this item.

3.3 Proposed revision to outside employment policy
Discussion was postponed on this item.

Information Item 10: Response from Peter Haslund to article in *The Channels* Handouts: The Channels article; the response from Peter Haslund; the L.A. Times article by Timothy Peltason (Why faculty and students are here and the joy derived from learning something new).

Mr. Haslund was saddened by the article in *The Channels* that seemed to reflect a growing malaise and acceptance of the view: It really is okay to cut class and lying in order to facilitate that process is perfectly legitimate. He felt a response was needed and wrote to the student.

Responses from Senators:

- This view is one of the obstacles we face in planning the Student Success Initiative
- This might be a part of the discussion of student success challenges planned for the BOT/Senate meeting
- This ruins it for those with legitimate reasons to be absent

4.0 Action (4:00-4:20)

4.1 Non-Instructional Faculty Job Description

Asterisks were placed before those sections that do not apply to adjunct faculty.

- Sections 1 and 2 under “Related Educational Support Responsibilities” and Sections numbered 1,3,4,5,6 and 9 under “Other Professional/Academic Responsibilities”.

A sentence was placed at the end of the document explaining the asterisks.

- *These items do not apply to adjunct faculty

The Senators discussed whether there was policy relating to adjunct office hours and how the 12.5% differential (for grading papers & holding office hours: 1 hr for 7 hrs of instruction) fits into the scheme of things. (Note: The differential does not apply to non teaching faculty).

Note: Educational Support non instructional faculty office hours are essential for student appointments. The 12.5% differential does not apply.

M/S/C Tom Garey to write a draft of the policy under discussion (adjunct office hours) with relation to teaching and non teaching faculty (Haslund/Schultz)

M/S/C The Non-Instructional Faculty Job Description with asterisks and explanatory sentence to be forwarded to I.A. (Frankel/Schultz)

5.0 Student Success Initiative planning (4:20-4:35)

5.1 Division Reports on Student Success Initiative

Educational Support Division: Oscar Zavala/Susan Broderick

The entire division meeting was dedicated to brainstorming ideas. Someone will need to step up and take responsibility.

- Add a 6th SBCC GE institutional requirement related to the lifelong learning requirement related to CSU General Education
- Promote Personal Development 150 and 140, Health Education, Communication 121, Biomed 126 and 136, several Psychology and Sociology classes all CSU General Education requirement classes. The line of thinking: If students had the choice to take more classes to help them personally, would that not help towards achieving Student Success? Example: PD 100 is a very popular class now that it is UC transferable. Students would then complete 4 of 6 for Institutional Requirements.
- Redesign orientation. A lot of learning takes place here. Research specialized groups that have their own orientation. Create a DVD with catalog included.
- Breaking up PD 100 into 1 unit topic courses.
- Instructional faculty generating study skills classes designed in collaboration with Jerry Pike and develop curriculum designed to assist the student in those courses. Example: introduce something on writing papers; test taking skills; vocabulary development, etc. Needs to be faculty driven.

6.0 Reports (4:35-5:00)

6.1 Liaison Reports

Jan Schultz: P&R has been considering the pros and cons of the two summer sessions. Please get your Divisions involved in discussions: Identify target audience and potential course offerings for both summer sessions; collect department data and then forward the information to your P&R representative. Underloads/Overloads are being discussed.

Request: Educational Support would like the committee to develop questions more pertinent to their area.

- What kinds of services will be impacted?
- Would the same level of service be provided?

Parking subcommittee: P&R would like Joe White to be the representative on John Romo's Parking/Transportation committee.

Jim Chesher: AP to begin matching language with the proposed job descriptions and policy. Make note of the language matches and substantive differences with special attention given to possible problems with the evaluation policy.

AP had a brief discussion about evaluation procedures with chairs/instructors not following correct procedures. AP's view: They may not know the policy and if they are deliberate in their violation to refer the matter to the appropriate dean.

Salary class transfer applications: Policy may need to be revisited.

Examples: Time sensitive materials; project submitted for both Salary Class Transfer and Professional Development credit.

Suggestion: Research/explore issues. Report back to Senate with recommendations/requests and/or refer to I.A. if needed/necessary.

Susan Broderick: Sabbatical Leave; Committee on Teaching and Learning; Faculty Professional Development Committee:

The Sabbatical Leave committee is reviewing Sabbatical Leave proposals. There are more Sabbatical requests than there are leaves available. They will also be developing a proposal for increasing the Sabbatical leave budget in light of the increasing number of full-time faculty. The Committee on Teaching and Learning has focused their efforts on the Student Success Initiative and presentations of different effective teaching/learning programs and ideas. Professional Development is developing Q&A for workbook/website and then will assess the number of all faculty flex days and the development of other campus PFD activities.

Laura Welby: Faculty Recognition

The award nominations and when they are due:

- The Hayward nominations are due Nov. 9
- The Standback-Stroud Diversity nominations are due Dec. 7
- The Exemplary Program all nominations due today, Sept. 28

The approval/voting date for the Exemplary Program Award is October 12. The Senators opted for holding the vote in front of the Board rather than emailing their vote. They were all in agreement that it would be a great example of what they do and a nice way to begin the meeting.

Kathy O'Connor: ITC; Online Instruction; Matriculation; Curriculum

ITC

- Reps to send departments new technology initiative requests
- Search for new funding continues
- Review the District Technology Plan

Matriculation

- Review prerequisite policies
- Review of SCT/Banner requirements

Online Instruction

- TLU subcommittee meeting – develop an online faculty survey

CAC

- Spring approvals completed
- Work to begin on Information Competency for Associate Degree
- SCT/Banner: Upcoming discussion on the limited space to enter department/course/number information

- Other issues: Prerequisites; Recency/residency on degrees; which transfer units should be accepted when students transfer to SBCC

6.2 I.V. Commission Report

Peter Haslund reported that the Isla Vista Action Group has been at work for one year. One outcome has been the establishment of the Chancellor's Commission on Isla Vista whose purpose is to reduce the culture of violence in Isla Vista without infringing on the legitimate and beneficial aspects of student life in that community. An effective outcome thus far has been to halt the proliferation of liquor licenses issued. One recent example has to do with the withdrawal of such an application, which came about by our active involvement in the process.

Commission Chair Walter Yuen has recommended the creation of two subcommittees:

1. Media Outreach: To encourage the creation of media to discuss the serious nature of alcohol and substance abuse;
2. Town Hall Meetings: To bring together representatives from various IV constituencies to discuss the future of Isla Vista and the theme "how do we get along".

Susan Broderick and Ben Partee have been nominated to serve as representatives from SBCC on these two subcommittees respectively.

Here at SBCC:

A working group has been formed on campus with Ben Partee, Susan Broderick, Jennifer Baker, Anne Fryslie and Peter Haslund to coordinate the efforts of faculty that are trying to affect the outcome of Isla Vista. The group will meet with John Romo, October 10.

6.3 President's Report: postponed

7.0 Adjourn