Academic Senate
M I N U T E S
October 20, 2004
3:00 p.m. – BC 214

Members Present: Blake Barron, Barbara Bell, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund (Chair), Mary Lawson, Tom Mahoney, Kathy Molloy, Kim Monda, Kathy O'Connor, Peter Rojas, Jan Schultz, Sheri Shields, Laura Welby

Members Absent: Susan Broderick, Petra Malinova, Elida Moreno
Guests: Art Albanese, Jane Brody, Tracy Chamberlin, *The Channels*, Jody Millward, Alyse Steidler

1.0   CALL TO ORDER
　　　1.1   Approval of Minutes
　　　　　 October 6, 2004
　　　M/S/C To approve the October 6, 2004 Academic Senate Minutes (Molloy/Chesher)
　　　1.2   Approval of the Agenda
　　　Agenda so approved with added agenda items.

2.0   INFORMATION (Announcements, Communications)
　　　2.1   Upcoming State Academic Senate Meeting in Newport Beach, October 28-30.
　　　The Senate President cannot attend the Fall Plenary Session. The contingency plan
　　　would be to have the Senate V.P or the Curriculum Advisory Committee chair attend.
　　　Kathy O'Connor announced that she and Karolyn Hanna are planning to attend.

　　　2.2   Math Requirement & Disciplines List - handout
　　　Change in Math Requirement: At the upcoming State Senate meeting, a vote will be
　　　taken on whether the Math requirement for an Associate Degree should be elevated
　　　from Math 100 to Math 107 or Math 111. The Curriculum Advisory Committee and
　　　the Math Department at SBCC recommend that the current Math 100 requirement be
　　　retained. A general endorsement from the Senate is requested.

　　　Disciplines List Review: Every three years faculty members have an opportunity to
　　　propose changes to the Disciplines List and also recommend new disciplines. An
　　　example of a recent successful request was the addition of the multimedia arts and
　　　technologies discipline and the film studies discipline. Ms. O'Connor offered her
　　　assistance with the application process and any questions about the list.

　　　2.3   Memorial Service for Henry Bagish
　　　The memorial will be held at the Maxwell Overlook on October 23, 2004 at 2:00 p.m.

3.0   HEARING/DISCUSSION
　　　3.1   Calendar, Option 5…perhaps?
　　　An illustration of how our calendar is related to the timely adoption of the calendar
　　　developed by the SB School District.

At this time, the SBCC calendar is still not formalized. SBCC is awaiting the results of SB School District negotiations so that our calendar can match the SB School District's as much as possible. Calendar Option IV is under consideration. Approval of Calendar Option IV was endorsed with two caveats. The caveats are:

- February Holiday – If the SB School District adopts a four-day President's Holiday then SBCC will adopt a four-day holiday. If the district has a three-day holiday then the Senate membership favored two three-day holidays.
- Spring break – if the SB school district adopts a two-week spring break, SBCC's spring break should correspond with one of those. The only weeks under consideration for the SBCC Spring break were the last week in March or the first week in April of '06. (April 3-8 was preferred)

M/S/ "Provisional Approval" of the calendar with the caveats (President's Day holiday and Spring Break dates) still to be determined. (Molloy/Bell)

3.2   Consultative Planning Process: Tom, Esther and Jack. This process involves the acquisition of both quantitative and qualitative data, and our discussions have focused on the type of data we really need and what we will do with it.
(with handout approved by CPC)

The college has a structural budget imbalance, caused primarily by an increase in fixed costs. More money is going out than in. SBCC's current resource allocation structure was devised 30 years ago and budgets have been built based on that structure since that time. This is an opportunity to rethink how we apportion what resources we have and make the best use of them.

The CPP process/project is designed to look systematically at how the college does business. Its goal is to increase efficiencies, to identify areas for growth/ additional revenue, and to cut costs. The whole college is being asked to do this.

Bench marks established by the CPC for this study were designed to make the process as streamlined as possible, and are meant to provide constructive tools for the evaluation of the college as a whole. The reports from departments are due January 21, the last day of Spring In-Service. The whole day of in-service will be devoted to this process.

Suggestion: Bring community members in to discuss trends in the community prior to department chairs submitting their reports; have experts talk to department chairs in addition to the EVP and Deans. The EVP welcomes the suggestion and can provide that data.

3.3   Request for New and Replacement Faculty, 2005-2006: Procedure for Dept. Chairs presentation to Academic Senate in support of new or replacement faculty positions.
On Feb. 11, 2004 the Senate recommended the following:
M/S/C To reaffirm the ranking of new positions for English and ESL
for the 2004-05 academic year and to recommend that these
positions be granted first and second priority for any <u>new</u> position

funding that becomes available for the 2005-06 academic year. (Garey/Mahoney)

The current list of replacement faculty positions was distributed. It was pointed out that the communication and counseling positions (previously partial contracts) are being proposed as full contracts. It was also noted that two replacement positions are externally funded.

Procedure for ranking: Written proposals will be received for all requested positions by Friday October 22. Historically, replacement positions are often approved without ranking, but this is not automatic. New requests are scheduled for hearings during the next two Senate meetings. A straw poll of the membership supported the position that replacement position requests should not require a hearing unless they are "red-flagged" by either the Senate membership or the administration.

The discussion focused on the motion made at the Feb. 11, 2004 meeting. The EVP stated that based upon current data he would recommend support for the ESL and English new positions.

3.4   Added agenda item – Scheduling (handout)
The EVP stated that over the past decade SBCC has migrated from a five-day college to a four-day college. On Fridays, there are significantly less class offerings. When the 16-week calendar was adopted, a new block schedule was created. SBCC is growing and there is not enough classroom space to satisfy the needs. Beginning fall term, 2005, 15% of the class offerings need to be scheduled on Fridays. This will optimize classroom use, and increase both classroom availability and student selection. As a resource issue, it is our responsibility to meet students' needs and service students in the best way possible.

The English department distributed a handout addressing the problems with scheduling all English Skills and English 100 Classes in 3-day blocks. The handout addressed pedagogical issues, student needs issues, staffing issues and classroom problems that the department has experienced in the past and foresees again if the 3-day schedule is re-implemented. The classes affected are English 60, 65, 70, 80, 100 and 103.

The Sciences representative noted that students have expressed their concerns about core classes such as math and English that go outside a block schedule and interfere with their opportunity to take more classes back-to-back per semester because of the overlapping time conflict.

The Nursing area representative voiced concerns about the priority classroom issue. It was also noted that a five-minute pass time between classes is not enough time and needs to be adjusted.

Suggestion: Monday-Thursday, Tuesday-Friday, Wednesday-Saturday blocks would not only open up classroom space, but pedagogically may be a better model for our students.

All scheduling suggestions are to be forwarded to Peter Georgakis, who is chairing an ad-hoc committee on scheduling.

    3.5   Added agenda item – Facilitate a forum/discussion between AFT
           and IA

The Senate President shall invite the parties to a forum to debate the issues.
Suggestion: that some parameters and guidelines be set beforehand.

4.0   ACTION

M/S/C That the Senate reaffirm the motion of February 11, 2003 and accept the recommendation that the new ESL and new English positions be granted first and second priority for the 2005-06 academic year (O'Connor/Garey) Majority

M/S/C Move the motion to action (Lawson/O'Connor) Majority

Objection: The new Senate and new Senate members should have an opportunity to see the proposals, and not be committed to a previous Senate's recommendation.
Concern: Current proposals should be reviewed and compared to other new proposals before a final vote.

5.0   REPORTS
    5.1   **President's Report**
           5.1.1   Parking Progress
           An on-going process.
           5.1.2   Committee Chairs Meeting
           The Academic Senate committee chairs and the Senate President met Friday last and the chairs decided that they would like to have a meeting on a regular basis (once a month).
           5.1.3   Department Chairs Meeting
           The Senate President will meet with the Department Chairs this Friday.
           5.1.4   President Haslund's Absence: October 25-November 6
           Jan Schultz will be acting Senate President.

    5.2   **EVP Report**
           5.2.1   Update on Oracle
           A decision has not been made – however, the Superintendent/President of SBCC intends to make a decision in time for the next BOT meeting 10/28/04.

6.0   ADJOURN

Next meeting – November 3, 2004