

Academic Senate
MINUTES
November 16, 2005
3:00 p.m. - BC214

Members Present: Blake Barron, Susan Broderick, Jane Brody, Jim Chesher, Esther Frankel, Jack Friedlander, Tom Garey, Peter Haslund, Kelly Lake, Ray Launier, Kathy Molloy (Chair), Kim Monda, Marcy Moore, Elida Moreno, Kathy O'Connor, Peter Rojas, Jan Schultz, Sheri Shields, Laura Welby, Joey Williams, Oscar Zavala

Member Absent: Ed Inks (Tom Garey has his voting proxy)

Guests: Jared Blankenship (*The Channels*), Erika Endrijonas, Betty Pazich

1.0 Call to Order

1.1 Approval of Minutes – October 26, 2005

1.2 Approval of Minutes – November 9, 2005

The meeting Minutes for October 26 and November 9, 2005 were approved without objection.

1.3 Approval of Agenda – So approved, no objection.

2.0 Information

2.1 Ranking procedure

The Ballots for ranking new faculty positions were handed out and Ms. O'Connor explained how the "Ron Wopat" method worked. Each position on the list receives a 1, 2 or 3 and these numbers shall be distributed equally among the positions on the ballot with 1 being the highest ranked choice and so forth. There should be an equal number of 1's, 2's and 3's on each and any subsequent ballot. On the first ballot there are twelve positions to be ranked - vote for four number 1's, four number 2's and four number 3's. The positions receiving the lowest number of points are the highest ranked positions. All ballots are to be anonymous and collected for calculation. The results will be displayed and all manner of motions based upon the results are then entertained. By consensus additional voting may be needed/required and ballots (adjusted accordingly) will be distributed until such time as the final ranking order has been determined by majority vote.

All positions on the ballot need to be ranked. In response to a question about how many new faculty positions would be required/authorized and where the cut of point should be, the EVP stated that a realistic ranking order beyond Vocational Nursing would be five.

3.0 Hearing/Discussion

3.1 2006-07 calendar options

There were concerns about the calendar that has an earlier start date because it begins on a Tuesday (after MLK Holiday) and has a negative effect on Monday only classes, labs, and athletic competitions. Because of the Presidents' Day holiday, there would be no classes on two Mondays.

Question: Has a decision been made about offering more than one Summer Session for 2006? There are several options being considered. The most likely option is a ten week block, with two five week sessions. There is a possibility that some classes could run longer than 5 weeks.

A major concern is that this longer session would affect services on campus and impact staffing needs.

A formal vote has not been taken on the summer options. Many schools are offering summer sessions with a number of different configurations. Data is available from other schools; however, because of the way the information is reported to the Systems Office, the exact configuration at each school remains an unknown.

Attendees at the Fall Plenary Session were asked how they configured more than one summer session. The most common pattern was a 10 week running session (two 5 week options or overlapping sessions, with an 8 week option or variation between the two). Only one school offered two 6 week options, and these sessions were overlapping and finished in 10 weeks. There are fixed start and end dates with variable length configurations offered between.

The EVP will have a recommendation on the summer session configurations for the next Senate Agenda. For Summer 2007, the start dates need to be the same because of the SCT/Banner implementation but the end dates could vary. Once SCT/Banner is in place, the number of summer sessions offered and a variety of configurations for start and end dates would be available.

Many suggestions were offered as to which would be the preferred configuration.

Correction: The Spring 2007 Washington Holiday on both calendar options should be Monday, February 19.

4.0 Action

4.1 Ranking of new positions

It is traditional for the EVP to give a report on the Dean's Council recommendation either before or after the first vote. Before the first vote was submitted the EVP remarked that, based on the compelling presentations and critical needs of each department, this year's recommendations were extremely difficult. After much deliberation and numerous votes, the Dean's Council recommended in the following order: 1) English 2) English Skills 3) Chemistry 4) Math 5) Communication 6) School of Modern Languages 7) Accounting 8) ESL 9) Sociology 10) GDP.

The EVP also gave a brief rationale as to why the new requests were ranked in their respective order by the deans. Before the ballots were submitted, a significant amount of time was spent on questions and answers based upon the recommendation the deans had made.

First ballot results: (to vote for 4 #1's, 4 #2's and 4 #3's)

- | | |
|-------------------|-------------------------------|
| 1. English #1 | 7. Sociology |
| 2. Chemistry | 8. School of Modern Languages |
| 3. ESL #1 | 9. Communication |
| 4. Math | 10. GDP |
| 5. Accounting | 11. ESL #2 |
| 6. English Skills | 12. English #2 |

M/S/D To accept the first 6 as ranked and drop those rated at 41 points and higher and re rank the remaining (Launier/Chesher)

M/S/D To approve English #1 and Chemistry and re-rank ESL #1, Math, Accounting and English Skills (O'Connor/Frankel)

There was an unsuccessful friendly amendment suggested to the following O'Connor/Frankel motion.

M/S/C To re rank English #1, Chemistry, ESL #1, Math, Accounting, English Skills, Sociology and School of Modern Languages (Rojas/Chesher)

Second ballot results: (to vote for 3 #1's and 3 #2's and 2 #3's)

- | | |
|-------------------|-------------------------------|
| 1. Chemistry | 5. Math |
| 2. English #1 | 6. ESL #1 |
| 3. Accounting | 7. Sociology |
| 4. English Skills | 8. School of Modern Languages |

M/S/C To approve Chemistry and English #1 and remove Sociology and School of Modern Languages and re rank Accounting, English Skills, Math and ESL #1 (Moore/O'Connor)

A third vote was taken (there were four positions and a 1, 2, 3, or 4 was given to each position) resulting in the following:

Final Ranking

1. LVN
2. Chemistry
3. English #1
4. Math
5. English Skills
6. Accounting
7. ESL #1
8. Sociology
9. School of Modern Languages
10. Communication
11. GDP
12. ESL #2
13. Eng. #2

M/S/C To accept the (final) ranking as listed (O'Connor/Rojas)

4.2 Library position

M/S/C To approve the Library position with the proviso that the librarian position be a full time faculty position outside the state mandated faculty obligations until a fiscal emergency or hiring freeze resulting in a reduction of force and only upon consultation with the Senate (Garey/O'Connor)

4.3 Sabbatical Leave Committee Recommendation

The Sabbatical Leave Committee's recommendation was approved unanimously.

M/S/C To approve the recommendation of the Sabbatical Leave committee and approve Diane Handloser's Sabbatical Leave Report (Haslund/Schultz)

Unanimous

4.4 Non-Instructional Job Description

Tom Garey reported that the I.A. wanted to have the issue of adjunct vs contract requirements clarified where asterisks were placed on item #1 relieving adjuncts from the requirement of having office hours. I.A. suggested that the asterisk be removed from item #1 and the following sentence, upon approval, be added: "If an office is not available, internet or phone contact can be substituted."

Ms. Molloy announced that the Academic Policies committee would also have a policy recommendation on office hour requirements for adjunct faculty. She also stated that John Romo, has suggested a paragraph, for teaching faculty and non teaching description, about outside employment/activities that interfere with a faculty members ability to do his or her job effectively. After this language is in place, he will recommend that District Policy 2450 be rescinded.

4.5 Grievance Policy

The language of the Grievance Policy continues to be a collaborative effort with the administration and the IA. Peter Haslund has met with IA rep. Gail Tennen to make some minor changes in the policy and forwarded the proposed language to Sue Ehrlich.

Tom Garey reported that he and Homer Arrington, Jan Ford and Gail Tennen have also been reviewing the Grievance policy language and propose that that a new level be included after the intended informal resolution for mediation/counseling. The recommendation is to bring in a counselor and mediator to try to resolve any differences before formal hearings take place. There were cost concerns for adding the mediation/counseling layer. There may also be cost savings as a result.

5.0 Reports

6.0 Adjourn