

**Academic Senate**  
**MINUTES**  
**April 16, 2008**  
3:00 - 5:00 p.m. BC214

Members Present: Ignacio Alarcón (Chair), Armando Arias, Susan Broderick, Cathie Carroll, Tom Fitzgerald, Jack Friedlander, Tom Garey, David Gilbert, Kelly Lake, Ray Launier, Linda Lowell, Kathy Molloy, Kim Monda, Marcy Moore, Mimi Muraoka, Dean Nevins, Kathy O'Connor, Dan Wrentmore, Ana María Ygualt, Oscar Zavala

Members Excused: Elida Moreno, Jan Schultz

Guest(s): Rhys Alvarado (The Channels), Joan Galvan, John Romo, Laurie Vasquez

**1.0 Call to Order**

1.1 Approval of Agenda – so approved

1.2 Approval of Minutes 3-19-08

1.3 Approval of Minutes 3-26-08

M/S/C To approve the minutes of the 3-19-08 and 3-26-08 meetings (Garey/Molloy) 1 abstention

**2.0 Information**

2.1 Dr. Andreea Serban's Contract Approved by BOT, April 10, 2008

Ignacio Alarcón announced that the Board of Trustees had approved the contract for Dr. Andreea Serban, the new superintendent/president of SBCC effective June 2, 2008.

2.2 Measure V Educational Materials

The long and short versions of the FAQ's for Measure V are attached for use as resource and information materials and can also be found in the shared folder.

Please note: on April 24<sup>th</sup> after the Board meeting, between 5:30 and 7:30 p.m., there will be a party at the Measure V campaign headquarters located in the shopping center at 2261 Las Positas/Modoc Rd., hosted by the I.A. and C.S.E.A.

2.3 Non-Compliant Degrees (Oscar Zavala)

Changes in Title 5 have caused SBCC's General and Transfer Liberal Studies degrees to be non compliant. By fall 2008 we can no longer offer the liberal studies general or transfer degree. Everyone currently in the system is still eligible for grandfather rights.

- A substitute/alternative 'teaching' liberal studies major tied to four year universities has been created (a good liberal studies major, yet not as broad as the old one)
- Nomenclature was changed: Certificate of Completion has changed to Certificate of Achievement.
- Out of compliance liberal studies degree was converted to a Transfer Certificate of Achievement.

There are now opportunities to offer 'areas of emphasis' degrees. This is an exciting opportunity, opening possibilities for developing new degrees, for example:

- Liberal studies with an area of emphasis in social science
- Liberal studies with an area of emphasis in humanities
- Liberal studies with an area of emphasis in science

Also, possible interdisciplinary degrees may be developed.

## 2.4 President John Romo's Recommendations for Budget Planning 2008-2009

As a follow-up to his campus wide email and special CPC meeting, President Romo addressed the Senate on the budget actions that he has proposed to the Board of Trustees. He began with a recap of his campus wide email:

As we continue to receive new information from Sacramento relating to the economic crisis in California, it is now important for me to begin once again a process for keeping the college community informed on developments that will affect our work at SBCC.

Based on information received from Sacramento, Joe Sullivan and I reported to the Board of Trustees last week that our SBCC 08-09 budget projection was approximately \$3.9 million out of balance. We reviewed our SBCC Budget Principles with the Board and affirmed that we had to bring the budget into balance. To this end we recommended and received Board support for the following actions:

1. **Suspension of the \$1.2 million Facilities Maintenance allocation.** [balance = 0]
2. **Reduction of our equipment allocation of \$1.8 million to \$500,000.**
3. **Application of a 2% overall reduction to General Fund allocations.** I have asked the vice presidents to complete an analysis of all of their cost centers to identify expense areas that could be reduced. We will not be applying a 2% across-the-board reduction. I've asked the vice presidents to focus on areas that might be reduced without affecting instruction, student support and core operations. Final recommendations on where these reductions might be applied will be made in consultation with my Executive Committee and the College Planning Council.
4. **A slow down in 07-08 expenditures.** I've asked vice-presidents to encourage all supervisors, faculty and staff to reduce expenditures for the balance of this year. Again, our focus must be on possibly reducing expenses that do not adversely impact our core functions. Every dollar of expense reduction we can achieve this year will assist us in addressing next year's budget challenges.
5. **A suspension of final decisions on new and replacement positions until after the May Revise.** The May Revise (the Governor's report to the Legislature on his revised budget) is a critical benchmark for our budget development efforts. After the May Revise we will have much more information on the state budget situation and will, thereby, be in a better position to make college budget decisions. We can hope for better news, but in all honesty, information we continue to receive from Sacramento is that the state budget crisis is worse than projected.

The hiring process for positions that are currently in the People Admin System and advertised will continue, but decisions on offers of employment will not be made until after the May Revise. Any position not currently in the People Admin approval process will be withheld until after the May Revise.

It is also important that I clarify a report in the Channels on-line edition that there would be no salary increases in 2008-09. The proposed budget does include step and longevity adjustments, but we have not included other salary increases. Any additional salary increases would result from negotiations with the IA and CSEA and discussions with meet-and-confer groups. These negotiations and discussions begin in Fall 2008.

Although the overall fiscal situation is grim, I commit to you that I will keep the college community informed as we receive new information. In addition, as is our tradition, we will use our consultative processes as we proceed in dealing with the challenging times and decisions we face in the future.

When I returned in 2002 to serve as president of SBCC, we immediately found ourselves in a serious and challenging budget crisis. We approached dealing with that crisis in a careful manner with a commitment to minimizing adverse impacts on our core functions, to an open and consultative process and to respecting all of you who work so hard in serving our students. We will again work together to get through these challenges and I greatly appreciate your understanding and cooperation.

2.5 Off campus last meeting: Jack and Marci Friedlander have graciously offered and their home to hold the last Senate meeting for Spring 2008, on May 14.

## 3.0 Hearing/Discussion

3.1 Accreditation Expectations of Colleges (Jack Friedlander)  
Deferred to next meeting.

3.2 ASCCC Disciplines List (Kathy O'Connor)

Kathy O'Connor announced that every two years there is an opportunity to make changes to the disciplines list. This is the beginning of that cycle. If there are any changes you/your division/department would like to propose please submit any requests before the fall semester. Ms. O'Connor reported there would be a vote at the Spring Plenary on the

Minimum Qualifications/Discipline List Resolution. She explained that the way the Minimum Qualifications/Discipline List is currently structured may not be as useful as it could be; there is a master's and non master's discipline list, and changes in their format are to be voted on.

Non master degree current requirements:

- Any AA degree and six years of experience, without defining what that experience would need to be; or
- Any Baccalaureate degree with two years experience.

The proposed changes address other circumstances. There may be a program that a master's degree is not required or there may not be a master for that discipline. The requirement for any Associate or Baccalaureate degree was not satisfactory for several disciplines.

The Resolution before the statewide Academic Senate consists of:

- Making the disciplines list one single list
- Allowing the Baccalaureate or Associate degree required to be in a specific major

There are many areas where this would be appropriate, namely being able to specify a minimum education in a discipline and specify an experience in a particular area.

A question comes up about instructors currently teaching in one of these disciplines: would they be disqualified? Current instructors will be able to continue teaching in those disciplines, as grandfather rights would apply.

### 3.3 Program Review Summaries to P and R

Kim Monda presented a draft form to be used as a summary of program reviews. Dean Nevins has volunteered test the program review procedure with the proposed form and, if needed, to suggest changes. A suggestion was made to have a space for signatures of chairs and deans.

### 3.4 Partnership for Student Success (Kathy Molloy)

Kathy Molloy reported that she had participated in a Chancellor's office Q and A for a report on Basic Skills funding and during the discussion no one mentioned anything about funding cuts. The discussions emphasized that basic skills funding had been around for over 15 years. The difference is that now the funding is more focused. There may be an 11% cut (anticipated at one time only). Currently PSS has a minimum of \$141,000 in one time funds that are going to be carried over.

Ms. Molloy also reported that the SBCC Gateway program has had such great success that the payroll funding for the next two months has been used up. Over 3,000 students have visited the Gateway Center this semester compared to the 2,800 students for the entire fall semester. To meet payroll and get through the remainder of the spring semester they have requested one time only funds of \$40,000.

M/S/C Move the one time payroll funding request to Action (Broderick/Monda) Unanimous  
M/S/C To approve the one time payroll funding request of \$40,000 for the Gateway program to get through the remainder of the spring 2008 semester (O'Connor/Garey) Unanimous

#### 4.0 Action

##### 4.1 Instructors' Association - Academic Senate Liaison Agreement

M/S/C To approve the revised liaison Agreement between the Instructors' Association and the Academic Senate (Broderick/O'Connor) Unanimous

##### 4.2 ACUPCC - Presidents' Climate Commitment

M/S/C To support the signing of the ACUPCC Presidents' Climate Commitment (Broderick/Launier)

M/S/C To defer action on the ACUPCC Presidents' Climate Commitment until after the May revise (Garey/O'Connor) 2 opposed

##### 4.3 Mission Statement (Ratification)

Second paragraph first sentence should read: The College serves all segments of the its diverse community... Second paragraph last sentence remove "valuing the dynamic diversity of the community and to" (language is in the core principles). Core Principles: first bullet begin with Policies,... fourth bullet remove "and"

M/S/C To approve the Mission Statement as amended (Wrentmore/O'Connor) Unanimous

M/S/C To approve the Core Principles as amended (to be listed immediately after Mission Statement) (O'Connor/Molloy) Unanimous

##### 4.4 College Plan 2008-2011 (Ratification)

Objective 1.1 last bullet - Academic Achievement Zone; Goal 4: remove performance; 6.1 groups - add apostrophe

M/S/C To approve the College Plan as amended (O'Connor/Nevins) Unanimous

##### 4.5 Faculty Co-Chair for Accreditation

Two candidates, Karolyn Hanna and Kelly Lake, submitted statements of interest in the position. The senate affirmed that both candidates were reliable and capable individuals, and excellent candidates for this critical position. After discussion, Kelly Lake was chosen as the faculty co-chair for accreditation. It was suggested that the candidate receiving the second highest vote could be named faculty co-chair of one of the 4 Accreditation Standard Committees

#### 5.0 Reports

##### 5.1 President's Report

##### 5.2 Liaison Reports

Kathy O'Connor reported on the status of the Distance Ed plan and the decision to send it forward next semester, with all the new changes reflecting discussions about the new learning management system MOODLE. There is a new College Plan and DTC/ITC will have joint meetings to talk about the Technology Plan revision. There is concern about the transition from those with a large volume of online courses. Jack Friedlander mentioned that a challenge will be next year when we are in the transition from one to the other. Where is the money coming from? Ongoing funds need to be repositioned. The objective is to have the resources saved by not licensing Blackboard be dedicated to faculty training for the transition.

Ms. O'Connor also reported

- ITC has been battling with the budget issue. For example, Computer Science department is not on the replacement schedule.
- The Curriculum Advisory Committee has been overwhelmed with submittals and new requirements and many Title 5 changes have not been discussed
- Matriculation has completed their site visit.

Tom Garey reported John Romo addressed the budget issue at CPC. He also announced that it is acceptable to send out information material on Measure V and that Drama/Music would be doing a mailing. If there is any doubt whether the information falls within the instructional/educational guidelines, contact V.P. Sue Ehrlich. Money is available to offset information mailing costs. For this, contact Joe Sullivan's office.

The Drama/Music project has been delayed for six months.

- The move to temporary buildings will not take place until January 2009.
- There will be no two-story temporary building on Loma Alta Dr., due to the prohibitive cost of a required retaining wall
- There will be new temporary buildings on the West campus (the berm area next to the Garvin theatre side of the driveway and the motorcycle parking) for performance space, shops, classrooms and offices.
- The former Life Fitness Center will be used for music, vocal, and instrumental practice (due to ceiling height requirement and health and safety issues)
- There would be a filing for reappropriation of funds for SOMA and Drama/Music in the next budget year because of the delay.

Kelly Lake reported:

- The Sabbatical Leave Committee continues to read reports.
- Faculty Recognition committee is completing the ACCT award and the faculty excellence awards nominations.
- FPD are working on the grant guidelines and fall inservice.
- CTL has been meeting with Darla Cooper and developing their particular roll related to ISLOs.
- Faculty Lecture chair has emailed a campus wide request for nominations and the nominee information will be made available at the last senate meeting.
- Note: The Stanback-Stroud award was awarded to Janelle Melendrez, from Southwestern College.

5.3 EVP Report

## 6.0 Adjourn